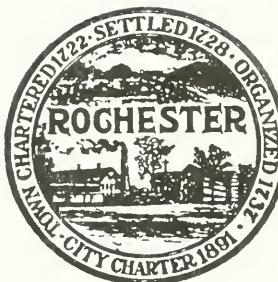


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# CITY REPORT

## 1987-1988



**City of  
Rochester, New Hampshire**

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**MEMBERS OF THE  
ROCHESTER CITY GOVERNMENT  
AND  
REPORT OF THE AFFAIRS  
FOR 1987 - 1988**

**(July 1, 1987 to June 30, 1988)**



**MAYOR RICHARD GREEN**

**STATE OF THE CITY ADDRESS**  
**MAYOR RICHARD P. GREEN**  
**JANUARY 5, 1988**

Before reviewing where Rochester has been and looking to where it will be going the next few years, I want to take this opportunity to congratulate those new and returning members of the Rochester City Council, as well as the new and returning members of the Rochester School Board and Police Commission who have, or will take office during the next few days. I know that we all share a love for the City of Rochester as well as the desire to see it improve and prosper in the years ahead. I look forward to working with each of you in a common effort to make Rochester a better place in which to live, work and raise a family.

The decade of the 1980s has been a busy and exciting time for the City of Rochester and its people. Much that needed to be done to move Rochester ahead has been accomplished. For the first time in the city's history, Rochester has modern and working water and sewer treatment facilities that not only provide us with quality water and sewer services, but that have also put an end to the fouling of our environment. Our Downtown Revitalization project has transfigured the face which Rochester shows to the world. The Wyandotte Mill, once a vacant and decaying monument to the past, has been refurbished and is now providing much needed quality low-cost housing for our senior citizens. A much needed addition to the Gonic Elementary School is rapidly nearing completion and will soon provide additional classrooms for our school population, as well as a community recreational facility. Seven bridges that were decaying and in disrepair have been replaced. Three other bridges have received major repairs, and four additional bridges are currently under study and design for future construction. This major effort will constitute a strong and safe foundation on which we will build a better and more efficient transportation network.

These and less tangible, but equally significant, advances in areas such as charter and ordinance reform and revision, openness in government, planning and development, enactment of the City's first master plan, a six-year capital improvement plan, affordable housing, solid waste disposal, municipal finance and others, have transformed the image of the City of Rochester from that of a community unable to deal with the needs of a modern society and, thus, falling farther and farther behind in the quest to provide for the needs of its citizens, into that of a municipality that is on the cutting-edge of the effort to deal effectively and innovatively with the problems of the 1990s and beyond. This change in image has been recognized in recent years and months at both the state and national levels

with the designation of Rochester and the seacoast area as one of the fastest growing and most desirable areas in which to live and the acknowledgment of the City's leadership as among the best in the country. This transformation, however, is not attributable solely to one factor or to any one individual. In large part, Rochester's advances have been made possible through a formula which has included a strong spirit of cooperation between all of Rochester's elected public officials, the establishment of meaningful but realistic goals, and much hard work directed at the achievement of those goals. It is my hope and belief that this administration and this Council can continue to utilize this formula to continue to improve the quality of life in Rochester in the years ahead.

Although Rochester has benefited greatly from the advances of the past eight years, it is essential that we recognize that these advances have not come without cost. While the recent substantial increase in property taxes was necessary given the need to keep public employees' salaries at a competitive level, and was kept to a minimum only through very difficult and courageous action of the City Council, this administration is keenly aware that this increase has imposed a significant hardship on many of Rochester's citizens, homeowners and renters alike, particularly those with low and fixed incomes. I believe that it is the first responsibility of any municipality to keep the cost of government services within the ability of its citizens to pay. Consequently, I pledge that during the next two years it will be the goal of this administration to work to insure that spending increases in the operating budgets of *all* City departments including schools, are limited to only those increases necessary to fund existing programs and obligations, and I invite this Council to join with me in this effort to control spending.

While we may work to limit operating budget increases during the next two years, it does not follow that there will be a lack of work for this Council during the next two years, or a lack of initiatives requiring your attention. With the exception of capital funds that will be sought to finalize road improvements in the City's neighborhoods and for traffic control improvements including the construction of a Cocheco River bridge, capital appropriations are already in place to allow for the completion of existing projects and the start of new initiatives. Thus, within the next two years it is the hope of this administration to complete the ongoing water improvement and neighborhood sewer extension projects as well as the redesign and construction of several of Rochester's major traffic intersections.

During the next two years it is the intention of this administration to work in concert with the School Board and this Council to address the classroom space needs of our schools in a long-term and cost-effective manner. To this end I will support the operational expenditure of the funds necessary to open the Gonic Elementary School addition and thereby open up the six

additional classrooms encompassed in that project. More significantly, I believe that Rochester and all of its elected public officials, both on the local and state levels, should redouble their efforts to guarantee that the proposed vocational school project becomes a reality. This project is essential to improving the quality of education and the facilities offered by the Rochester School System. The construction of the proposed new vocational facility will not only greatly increase the quantity and quality of vocational offerings for Rochester's high school students, it will also greatly expand the City's ability to accommodate additional junior high school and elementary students at the lowest cost to our property taxpayers.

In the area of growth, I see a need for further action by the City in the areas of industrial growth and permitted uses in the Agricultural zone. I continue to believe that the Council should take steps in the very near future to eliminate multi-family housing and other uses in the Agricultural zone. To this end, I would urge support for the adoption of the Agricultural zone proposal which was before the Council in December with an amendment that would reduce the minimum lot size requirements when city services are available to a lot. Once this has been accomplished. I will instruct the Planning Department to work with the Planning Board to identify areas within the Agricultural zone that could more appropriately be classified for Residence 1, 2 or Business use, and then to develop re-zoning proposals for consideration by this Council.

With regard to industrial growth, I am pleased to report that the accomplishments of the past few years have set the stage for a concerted effort in the next several years to attract new industry to Rochester. Extension of municipal services, the cost of which has been underwritten in many cases by private enterprise, have resulted in Rochester currently having privately owned industrial parks on Route 11, Milton Road and on Rochester Hill, that are or soon will be ready to provide a home for new Rochester industry. Additionally, the City itself, with the help of our Economic Development Commission and its Director along with the support of the Council will shortly be acquiring a substantial tract of land on the Ten Rod Road. The City will be developing this industrial site over the next several years in order to enhance Rochester's attractiveness to new industry.

Finally, I look forward, during the coming months, to working with this Council to implement the wishes of Rochester's voters, as expressed last fall, to change Rochester's form of government to a City Manager/Mayor-Council form of government. Hopefully, two years from now a new City Charter will have been adopted and the position of administrative Mayor will be replaced by a qualified professionally trained City Manager.

As elected officials it is our job - our responsibility - to do that which is right for the City of Rochester and its inhabitants, not that which is necessarily politically popular in the short term. This means that we must

often make tough decisions based on the merits of issues not the perception of images. The task is not always easy, and to do it well one must be ready to be criticized and second guessed. Nevertheless, the job is one that must be done. Therefore, I ask each of you to join me in a pledge that during the next two years we will not allow petty politics or personalities to govern our actions, but, rather, to let our course be set solely by considerations of what will best benefit the people of Rochester. Working together under such circumstances, I am confident that we will make the right decisions for Rochester and will keep this City moving ahead.

Signed:

A handwritten signature in black ink, appearing to read "Richard J. Green".

Mayor

**CITY GOVERNMENT**  
*As Organized January 1, 1988*  
**MAYOR RICHARD GREEN**

**COUNCILMEN**

*Ward One* - Harry Germon, James McManus, Jr.  
*Ward Two* - Sandra Keans, Daniel Moynihan  
*Ward Three* - Daniel Hussey, Alan Reed-Erickson  
*Ward Four* - Richard Creteau, Ronald Laurion  
*Ward Five* - Charles Grassie, Jr., Terrence McGarghan  
*At-Large* - Robert Callaghan, Lucien Levesque

**STANDING COMMITTEES, 1988**

*Public Health & Safety*: Sandra Keans, Chairman; Ronald Laurion, James McManus, Jr.  
*Public Works & Facilities*: Robert Callaghan, Chairman; Harry Germon, Lucien Levesque  
*Human Services*: Charles Grassie, Jr., Chairman; Richard Creteau, Alan Reed-Erickson  
*Management*: Daniel Hussey, Chairman; Terrence McGarghan, Daniel Moynihan  
*Finance*: Mayor Richard Green, Chairman; Daniel Hussey, Robert Callaghan, Richard Creteau, Sandra Keans, Lucien Levesque, Charles Grassie, Jr.

**SPECIAL COMMITTEES, 1988**

*Opera House Committee*: Terrence McGarghan, Chairman; Daniel Moynihan, Alan Reed-Erickson

**PERSONNEL**

*City Treasurer & Business Administrator* - Richard Larochele  
*City Clerk* - Gail M. Varney  
*City Solicitor* - Danford Wensley  
*Tax Collector* - Conrad P. Gagnon  
*Commissioner of Public Works* - Bert D. George  
*City Engineer* - David Bulva  
*Fire Chief* - Robert E. Duchesneau  
*Deputy Fire Chiefs* - Harris Twitchell, Norbert Hamann, Francis Carpantino  
*Police Chief* - Kenneth P. Hussey  
*Deputy Police Chief* - Bradley Loomis

*Assessor* - Brett Purvis  
*Building Inspector* - John Stowell  
*Planning & Development Director* - Kenneth Ortmann  
*Economic Development Director* - George Bald  
*City Physician* - Dr. Joseph Britton  
*Health Officer / Code Enforcement* - John Stowell  
*Welfare Director* - Jane Hervey  
*Recreation Director* - Brent Diesel  
*Librarian* - Roberta Ryan  
*Animal Control* - Frank Callaghan  
*Custodian of City Hall* - Patricia McLaren  
*Custodian of East Rochester* - Lorraine Brooks  
*Custodian of Gonic Town Hall* - Rosemarie Lachapelle

## **BOARDS AND COMMISSIONS, 1988**

*Board of Adjustment*: Raymond Porelle, Chairman; Robert Hamilton, Vice Chairman; James Clark, John Lehmus, Richard Rogers - Alternate Member, Joseph Hagan; Resource Person, Donald Simard

*Board of Assessors*: Brett Purvis, Chairman; Harold Chisholm; Mayor Richard Green

*Board of Health*: Dr. Thomas Moon, Chairman; Dr. James DeJohn, William Keefe, Dr. Joseph Britton, John Stowell

*Licensing Board*: Mayor Richard Green, Chairman; Kenneth Hussey, Robert Duchesneau

*Planning Board*: Charles Clement, III, Chairman; Bradford Berry, Matthias Marquardt, Julie Brown, Stephen Lewis - Ex-Officio Members, Mayor Richard Green, Kenneth Ortmann, Charles Grassie, Jr. - Alternate Members, Karen McGarghan, Dennis Barbeau, James McManus, Jr.

*Welfare Appeals Board*: Janet Poulin, Chairman; Donna Simmons, Alternate Member, Anthony Coraine

*Conservation Commission*: Lawson Stoddard, Chairman; Prisco DiPrizio, Ellis Hatch, Richard Dame, Michael Garzillo, Carolyn Rose, Arthur Birch

*Economic Development Commission*: John Dulude, Chairman; Janet Davis, Robert Silberblatt, Terrance Dunn, Phillip Drapeau, Daniel Hussey, Robert Gustafson, Danford Wensley, Charles Sherman

*Police Commission*: Ronald Lachapelle, Chairman; Edward Flanagan, Roger Beaudoin

*Recreation Commission*: Alfred Benton, Chairman; Charles Grassie, Jr., Joyce DeJohn, Marc Bergeron, Jerold Barcomb, Fred Chisholm, David Tinkham

*Strafford Regional Planning Commission*: Matthias Marquardt, Thomas Clough, Warren McGranahan

*Trustee of the Public Library:* Diane Brennan, Chairman; Harry Rose, Jeremiah Minihan, Natalie Wensley, David Pearson, Anne-Marie Cassavechia, Mayor Richard Green

*Trustee of the Trust Funds:* Gerald Janelle, Kennett Kendall, Jr., Dr. Gus Hoyt

*Utility Advisory Board:* A. Raymond Varney, Jr., Chairman; Alfred Ratcliffe, David Berry, Roger Levesque, J. Barry Baughman

## ELECTION OFFICIALS, 1988

*Ward One* - Arthur Birch, Moderator; Nancy Brown, Ward Clerk; Beatrice Craig, Supervisor; Nancy-Jo Higgins, Karla Quint, Laura Lucier, Selectmen

*Ward Two* - Brian Brennan, Moderator; Lorraine Morin, Ward Clerk; Jo-Ann Focht, Supervisor; Betty Pallas, Norman LaBrecque, Julie Brown, Selectmen

*Ward Three* - Scott Wensley, Moderator; Karen Grossman, Ward Clerk; Cecilia Smith, Supervisor; Stuart Fanning, Denise Sevigny, Tanis Hatt, Selectmen

*Ward Four* - Arleen Clark, Moderator; Douglas Young, Ward Clerk; Jacqueline Peters, Supervisor; Louise Schofield, Mary Sylvain, Lillian Boudreau, Robert Young, Selectmen

*Ward Five* - Danford Wensley, Moderator; Grace Drapeau, Ward Clerk; Gertrude Brigham, Supervisor; Marjorie Rodis, Warren Buchanan, Cindy Corriveau, Selectmen

*City Officials* - Gail M. Varney, City Clerk; Nancy Labrecque, Chairman of the Supervisors

**AMENDMENTS TO THE GENERAL ORDINANCES  
OF THE CITY OF ROCHESTER  
ADOPTED BY THE CITY COUNCIL  
DURING FISCAL YEAR 1987-88**

## **AMENDMENTS RELATIVE TO WATER AND SEWER USERS' RATES**

## THE CITY OF ROCHESTER ORDAINS:

I. That Chapter 16, Section 16.15 of the General Ordinances of the City of Rochester, entitled "Wastewater User Charges," be amended by deleting said section in its entirety, and by adopting in its stead the following section to be known as Chapter 16, Section 16.15:

## 16.15 WASTEWATER USER CHARGES.

#### **INDUSTRIAL/COMMERCIAL USERS**

Rate per 100 cu. ft. water use: \$ 0.72

## RATE FOR RESIDENTIAL USERS

Quarterly Charge without exemption,  
per 100 cu. ft. water use: \$ 0.72

Quarterly Charge with exemption,  
per 100 cu. ft. water use: \$ 0.48

## b. HIGH STRENGTH SUBCHARGES

BOD (per lb.) \$ 0.09  
SS (per lb.) \$ 0.08

## 6. SEPTAGE DISCHARGE

PER GAGE DISCHARGE  
Per 1,000 gal. or portion thereof: \$14.00

d. UNMETERED USERS. Any residential wastewater user not connected to the City of Rochester water system shall pay a quarterly flat rate wastewater users' charge at the rate of \$28.77 per quarter per unit without exemption, and \$19.00 per quarter per unit with exemption.

e. Effective Date for Rates: July 1, 1987.

II. That Chapter 17, Section 17.30 of the General Ordinances of the

City of Rochester, entitled "Water Department Rates and Fees," be amended by deleting said section in its entirety, and by adopting in its stead the following section to be known as Chapter 17, Section 17.30:

### 17.30 WATER DEPARTMENT RATES AND FEES.

#### a. QUARTERLY WATER RATES.

- |   |                        |
|---|------------------------|
| 1. Residential Customers:                   | \$2.30 per 100 cu. ft. |
| 2. Residential Customers<br>with exemption: | \$0.99 per 100 cu. ft. |
| 3. Commercial and Industrial Customers      | \$2.30 per 100 cu. ft. |

4. UNMETERED RESIDENTIAL CUSTOMERS. Any unmetered residential customer of the City of Rochester water system shall pay a flat rate quarterly water charge at the rate of \$64.00 per unit per quarter without exemption, and \$27.50 per unit per quarter with exemption. Any residential customer of the City of Rochester water system as of October 1, 1987, not having water consumption monitored by an approved meter installed by the Water Department shall be subject to water shutoff in accordance with and in the manner specified by the provisions of Section 17.19 hereof.

#### b. FEES

1. INSTALLATION: A minimum of \$300.00 or estimated cost of installation, in advance. Between December 1, and March 31, an additional \$200.00 fixed charge will be assessed.

2. BAD CHECK: \$5.00

3. SERVICE REACTIVATED FOLLOWING PAYMENT WHEN SHUTOFF DUE TO NON-PAYMENT: \$40.00

4. SERVICE SHUTOFF OR TURN-ON BY REQUEST: \$20.00 per visit.

5. TEMPORARY SERVICE: See Installation Fees; water used will be billed accordingly.

6. PRIVATE FIRE PROTECTION SERVICE: See Installation Fees.

7. SWIMMING POOLS: Fee based on volume used, times unit rate.

8. METER REPAIR OR TESTING: No Charge.

9. METER DAMAGE: \$50.00

10. BACKFLOW PREVENTION DEVICES: All costs associated with installation, repair, or inspection paid by owner.

11. VIOLATIONS: All costs to correct violation paid by owner.

#### c. Effective Date of Rates and Fees: July 1, 1987.

PASSED August 4, 1987

## **AMENDMENTS TO ORDINANCES REGARDING THE DIRECTOR OF RECREATION, PARKS, AND YOUTH SERVICES**

**THE CITY OF ROCHESTER ORDAINS:**

That the General Ordinances of the City of Rochester as presently amended be further amended as follows:

I. That Chapter 21, Section 21.1 of the General Ordinances of the City of Rochester, entitled "Definitions," be amended by deleting therefrom subparagraph (D), and by inserting in its stead the following sub-paragraph, to be designated as sub-paragraph (D) of said Section 21.1:

(D) "DIRECTOR." The Mayor or a member of the City Council shall nominate and the City Council shall elect a Director of Recreation, Parks, and Youth Services for the City of Rochester, who shall be the department head of the Rochester Department of Recreation, Parks, and Youth Services.

II. That Chapter 13, Section 13.3 of the General Ordinances of the City of Rochester, entitled "Election of Officers and Department Heads - Indefinite Terms," be amended by deleting such section in its entirety, and by inserting in its stead the following section to be known as Section 13.3:

**13.3 ELECTION OF OFFICERS AND DEPARTMENT HEADS — INDEFINITE TERMS.** Subject to the provisions of Section 5-a of the Rochester City Charter, the City Council shall, from time to time, as vacancies shall arise, by ballot and majority vote, elect the following officers for indefinite terms: Chief Assessor, City Clerk, City Tax Collector, Director of Planning and Development, City Business Administrator, Commissioner of Public Works, Welfare Director, Chief of the Fire Department, and six (6) Deputy Chiefs of the Fire Department. The six (6) Deputy Chiefs of the Fire Department shall include one from Gonic, one from East Rochester, three from the permanent firemen at the central station, and one from the call men at the central station.

PASSED December 1, 1987

## **AMENDMENT TO ORDINANCES RELATIVE TO THE CITY SOLICITOR**

**THE CITY OF ROCHESTER ORDAINS:**

That Chapter 2 of the General Ordinances of the City of Rochester, as presently enacted, be amended as follows:

That Chapter 2, Section 2.7 of the General Ordinances of the City of Rochester, entitled "Legal Department," be amended by deleting the following from Subsection (c): "shall be a resident of the City of Rochester or shall maintain an office within said City and "; so that said section shall read as follows:

(c) The City Solicitor shall be an attorney of the courts of New Hampshire.

PASSED March 1, 1988

Vetoed March 4, 1988

Veto Overridden by City Council: April 5, 1988

**AMENDMENT TO ORDINANCE  
REGARDING FLOODPLAIN DEVELOPMENT REGULATIONS**

THE CITY OF ROCHESTER ORDAINS:

That Chapter 40, Section 40.9 of the General Ordinances of the City of Rochester entitled "Floodplain Development Regulations," as presently enacted be amended by deleting said Section 40.9 in its entirety and by inserting in its stead the following section to be designated as Section 40.9 of the General Ordinances of the City of Rochester:

**40.9 FLOODPLAIN DEVELOPMENT REGULATIONS.** The following regulations shall apply to all lands designated as special flood hazard areas by the Federal Emergency Management Agency in its "Flood Insurance Study for the City of Rochester, N.H." together with the associated Flood Insurance Rate Maps and Flood Boundary and Floodway Maps of the City of Rochester, dated September 16, 1982 which are declared to be a part of this Ordinance.

**(a) DEFINITION OF TERMS:**

"Area of shallow flooding" means a designated AO or AH zone on a community's Flood Insurance Rate Map (FIRM) with a one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

"Area of special flood hazard" is the land in the flood plain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as Zone A on the FHBM. After detailed ratemaking has been completed in preparation for publication of the FIRM, Zone A usually is refined into Zones A, AO, AH, A1-30, AE, or A99.

“Base flood” means the flood having a one percent chance of being equalled or exceeded in any given year.

“Basement” means any area of the building having its floor subgrade (below ground level) on all sides.

“Building” — see “structure”.

“Development” means any manmade change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.

“Flood Boundary and Floodway Map” (FLOODWAY) is an official map of the community, on which the Federal Emergency Management Agency has delineated the “Regulatory Floodway”. This map should not be used to determine the current flood hazard zone or base flood elevation; the Flood Insurance Rate Map (FIRM) will be used to make determinations of flood hazard zones and base flood elevations.

“Flood elevation study” means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards.

“Flood Hazard Boundary Map” (FHBM) means an official map of a community, issued by the Federal Emergency Management Agency, where the boundaries of the flood, mudslide (i.e., mudflow), related erosion areas having special hazards have been designated as Zone A.

“Flood Insurance Rate Map” (FIRM) means an official map of a community, on which the Federal Emergency Management Agency has delineated both the special hazard areas and the risk premium zones applicable to the community.

“Flood Insurance Study” — see “Flood elevation study.”

“Flood plain” or “flood-prone area” means any land area susceptible to being inundated by water from any source.

“Flood proofing” means any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

“Floodway” — see “regulatory floodway”.

“Highest adjacent grade” means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

“Lowest Floor” means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building’s lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this ordinance.

“Mean sea level” means, for purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929 or other datum, to which base flood elevations shown on a community’s Flood Insurance Rate Map are referenced.

“Manufactured home” means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For flood plain management purposes the term “manufactured home” also includes park trailers, travel trailers, and other similar vehicles placed on a site for greater than 180 consecutive days. For insurance purposes the term “manufactured home” does not include park trailers, travel trailers, and other similar vehicles.

“Manufactured home park or subdivision” means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

“100-year flood” — see “base flood”.

“Regulatory floodway” means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot at any point. These areas are designated as floodways on the Flood Boundary and Floodway Maps.

“Riverine” means relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

“Special flood hazard area” means an area having special flood,

mudslide (i.e., mudflow) and/or flood-related erosion hazards, and shown on an FHBH or FIRM as Zone A, AO, A1-30, A99, and AH. (See Area of Special Flood Hazard)

“Structure” means for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

“Start of Construction” includes substantial improvement, and means the date the building permit was issued, provided and actual start of construction, repair, reconstruction, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; or does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure.

“Substantial improvement” means any combination of repairs, reconstruction, alteration, or improvements to a structure in which the cumulative cost equals or exceeds fifty percent of the market value of the structure. The market value of the structure should be (1) the appraised value of the structure prior to the start of the initial repair or improvement, or (2) in the case of damage, the value of the structure prior to the damage occurring. For the purposes of this definition, “substantial improvement” is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. The term does not, however, include any project for improvement of a structure required to comply with existing health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions or and alterations of a structure listed on the National Register of Historic Places.

“Water surface elevation” means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, (or other datum, whether specified) of floods of various magnitudes and frequencies in the flood plains of coastal or riverine areas.

(b) All proposed development in any special flood hazard areas shall require a permit.

(c) The Building Inspector shall review all building permit applications for new construction or substantial improvements to determine whether proposed building sites will be reasonably safe from flooding. If a proposed building site is in a flood-prone area, all new construction and substantial improvements shall (i) be designed (or modified) and adequately anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy, (ii) be constructed with materials resistant to flood damage, (iii) be constructed by methods and practices that minimize flood damage, and (iv) be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

(d) Where new and replacement water and sewer systems (including on-site systems) are proposed in flood prone areas the applicant shall provide the Building Inspector with assurance that new and replacement sanitary sewage systems will be designed to minimize or eliminate infiltration of flood waters, and on-site waste disposal systems will be located to avoid impairment to them or contamination from them during periods of flooding.

(e) The Building Inspector shall maintain for public inspection, and furnish upon request, any certification of flood-proofing and the as-built elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and include whether or not such structures contain a basement. If the structure has been floodproofed, the as-built elevation (in relation to mean sea level) to which the structure was floodproofed. This information must be furnished by the applicant.

(f) The building Inspector shall review proposed developments to assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334. It shall be the responsibility of the applicant to certify these assurances to the Building Inspector.

(g) In riverine situations, prior to the alteration or relocation of a watercourse, the applicant for such authorization shall notify the Wetlands Board of the New Hampshire Environmental Services Department and submit

copies of such notification to the Building Inspector. Further, the applicant shall be required to submit copies of said notification to those adjacent communities as determined by the Building Inspector.

Within the altered or relocated portion of any watercourse, the applicant shall submit to the Building Inspector certification provided by a registered professional engineer assuring that the flood carrying capacity of the watercourse has been maintained.

Along watercourses that have a designated Regulatory Flood, no encroachments, including fill, new construction, substantial improvements, and other development are allowed within the designated Regulatory Floodway that would result in any increase in flood levels within the community during the base flood discharge. In Zone A the Building Inspector shall obtain, review, and reasonably utilize any floodway data available from a Federal, State, or other source as criteria for requiring that development meet the floodway requirements of this section.

Along watercourses that have not had a regulatory floodway designated, no new construction, substantial improvements or other development (including fill) shall be permitted within Zones A1-30 on the FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

(h)(1) In special flood hazard areas the Building Inspector shall determine the 100 year flood elevation in the following order of precedence according to the data available:

A. In Zones A1-30, and AH, refer to the elevation provided in the community's Flood Insurance Study and accompanying FIRM or FHBM.

B. In unnumbered A zones, the Building Inspector shall obtain, review, and reasonably utilize any 100 year flood elevation data available from Federal, State, development proposals submitted to the community (example sub-divisions, site approvals, etc.) or other source.

C. In Zone A0 the 100 year flood elevation is determined by adding the elevation of the highest adjacent grade to the depth number specified on the FIRM or if no depth number is specified on the FIRM at least two feet.

(2) The Building Inspector's 100 year flood elevation determination will be used as criteria for requiring in Zones A1-30, AE, AH, AO and A that:

A. all new construction and substantial improvements of residential structures have the lowest floor (including basement) elevated to or above the 100 year flood level;

B. that all new construction and substantial improvements of non-residential structures have the lowest floor (including basement) elevated to or above the 100 year flood level; or together with attendant utility and sanitary facilities, shall:

(i) be floodproofed so that below the 100 year flood elevation the structure is watertight with walls substantially impermeable to the passage of water;

(ii) have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyance; and

(iii) be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section.

C. all manufactured homes to be placed or substantially improved within special flood hazard areas shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is at or above the base flood level; and be securely anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces;

D. for all new construction and substantial improvements, fully enclosed areas below the lowest floor that are subject to flooding are permitted providing the enclosed areas meet the following requirements: (1) the enclosed area is unfinished or flood resistant, useable solely for parking of vehicles, building access or storage; (2) the area is not a basement; (3) shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exist of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area sub-

ject to flooding shall be provided. The bottom of all openings shall be no higher than one foot above grade. Openings may be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters;

E. proposed structures to be located on slopes in Special Flood Hazard Areas, Zones AH and AD, shall include adequate drainage paths to guide flood waters around and away from the proposed structures."

PASSED March 1, 1988

**AMENDMENT TO ZONING ORDINANCE  
REGARDING PERMITTED USES IN AGRICULTURAL ZONE**

THE CITY OF ROCHESTER ORDAINS:

That Chapter 42 of the General Ordinances of the City of Rochester as presently enacted and amended as follows:

I. That Chapter 42, Section 42.14 of the General Ordinances of the City of Rochester, entitled "Permitted Uses - Table 1 be amended as follows:

In the Agricultural Zoning District, make the following amendments:

(a) RESIDENTIAL USES

(2) Two-Family Dwelling - Add detail 42.15(i).

(3) Multi-Family Dwelling - Change from a permitted use "Y" to a use not allowed "N".

(4) Lodging or Rooming House - Change from a use permitted as a special exception "E" to a use not allowed "N".

(4a) Group or Shared Home - Create a new separate category (4a) for group or shared homes; allowed as a special exception "E"; add detail 42.23(c)(24).

(5) Hotel, Motel - Change from a use permitted by special exception "E" to a use not allowed "N".

(b) COMMERCIAL USES

(6) Office - Add additional restrictions to detail 42.23(c)(8).

(15) Carpentry, Cabinet, Upholstery, Sheet Metal and Sign Painting Shop - Change from uses permitted by special exception "E" to uses not allowed "N".

(16) Filling Station - Change from a use permitted by special exception "E" to a use not allowed "N".

(17) Auto and Truck Service Station, Sales, Repair or Storage - Change from uses permitted by special exception "E" to uses not allowed "N".

**(d) PUBLIC/INSTITUTIONAL USES**

(9) Convalescent or Rest Home - Change from a permitted use "Y" to a use permitted by special exception "E"; add additional restrictions to detail 42.23(c)(7).

(11) Philanthropic and Charitable Institutions - Change from permitted uses "Y" to uses permitted by special exception "E".

With the above amendments, Table I will read as follows:

**42.14 PERMITTED USES - Table 1.**

**ZONING DISTRICTS**

USES	A	R1	R2	B1	B2	I1	I2	I3	H	DETAIL
<b>(a) REISDENTIAL USES</b>										
(1) Single-Family Dwelling	Y	Y	Y	Y	Y	N	N	N	N	
(2) Two-Family Dwelling	Y	N	Y	Y	Y	N	N	N	N	42.15(i)
(3) Multi-Family Dwelling	N	N	Y	Y	Y	N	N	N	N	
(4) Lodging or Rooming House	N	N	Y	Y	Y	N	N	N	N	
(4a) Group or Shared Home	E	N	Y	Y	Y	N	N	N	N	42.23(c)(24)
(5) Hotel, Motel	N	N	N	Y	Y	E	E	E	N	42.23(c)(3)
(6) Inns, Cabins, Transient Lodgings	E	N	N	Y	Y	N	N	N	N	42.23(c)(3)
(7) Cluster Development	Y	N	N	N	N	N	N	N	N	42.24
(8) Mobile Home	Y	N	N	N	N	N	N	N	N	42.15(f)
(9) Mobile Home Park or Subdivision	Y	N	N	N	N	N	N	N	N	42.15(g)
(10) Modular Home	Y	Y	Y	Y	Y	N	N	N	N	
(11) Accessory Building or Use	Y	Y	Y	Y	Y	N	N	N	N	
<b>(b) COMMERCIAL USES</b>										
(1) Retail Store - Sale of Goods First Hand	N	N	N	Y	Y	E	E	Y	N	42.23(c)(22)

USES	A	R1	R2	B1	B2	I1	I2	I3	H	Detail
(b) COMMERCIAL USES cont.										
(2) Grocery or Variety Store Not More than 1,000 sq. ft.	N	E	E	Y	Y	N	N	Y	N	42.23(c)(6)
(3) Second Hand and Antique Shops	E	N	E	Y	Y	N	N	Y	N	42.23(c)(10)
(4) Manufacture of Goods Sold at Retail	N	N	N	Y	Y	N	N	Y	N	42.15(d)
(5) Monument Sales	N	N	N	N	E	N	N	E	N	42.23(c)(15)
(6) Office	E	N	E	Y	Y	E	E	Y	N	42.23(c)(8)
(7) Professional Office in Residence	Y	Y	Y	Y	Y	N	N	N	N	42.15(c)
(8) Service Establishment	N	N	N	Y	Y	N	N	Y	N	
(9) Restaurant	E	N	N	Y	Y	E	E	Y	N	42.23(c)(23)
(10) Bank (Including Drive-In Facility)	N	N	N	Y	Y	N	N	Y	N	
(11) Laundry	N	N	N	E	Y	N	N	Y	N	42.23(c)(14)
(12) Self-Service Laundry	N	N	N	Y	Y	N	N	Y	N	
(13) Drive-In Business, Service in Cars	N	N	N	N	Y	N	N	Y	N	
(14) Funeral Home	N	N	E	Y	Y	Y	N	N	Y	42.23(c)(9)
(15) Carpentry, Cabinet, Uphol- stery, Sheet Metal and Sign Painting Shop	N	N	N	E	Y	N	N	Y	N	
(16) Filling Station	N	N	N	E	Y	N	N	Y	N	42.23(c)(11)
(17) Auto and Truck Service Station, Sales, Repair or Storage	N	N	N	N	Y	N	N	Y	N	
(18) Home Occupation	Y	Y	Y	Y	Y	N	N	N	N	
(19) Accessory Building or Use	Y	Y	Y	Y	Y	N	N	Y	N	
(c) AGRICULTURAL/RECREATION USES										
(1) Farm	Y	Y	Y	Y	Y	N	N	N	N	42.15(a)
(2) Roadside Stand, Sale of Farm Products	Y	N	N	N	E	N	N	N	N	42.15(b) & 42.23(c)(10)
(3) Pig Farm	E	N	N	N	N	N	N	N	N	42.23(c)(1)
(4) Fur Ranch	E	N	N	N	N	N	N	N	N	42.23(c)(2)
(5) Veterinary Hospital, Kennel	Y	N	N	N	N	N	N	N	N	
(6) Flower and Plant Nursery and Greenhouse	Y	N	N	N	Y	N	N	N	N	
(7) Amusement Enterprise	N	N	N	E	E	N	N	N	N	42.23(c)(12)
(8) Recreation Area, Day Camp	Y	N	N	E	E	N	N	N	N	
(9) Theater/Place of Public Assembly	E	N	N	Y	Y	N	N	N	N	
(10) Drive-In Theater	E	N	N	N	N	N	N	N	N	42.23(c)(5)
(11) Stable and Riding Academy	Y	N	N	N	N	N	N	N	N	
(12) Campground	E	N	N	N	E	N	N	N	N	
(13) Accessory Building or Use	Y	Y	Y	Y	Y	N	N	N	N	
(d) PUBLIC/INSTITUTIONAL USES										
(1) Government Building	E	E	E	E	E	N	N	N	N	42.23(c)(18)

USES	A	R1	R2	B1	B2	I1	I2	I3	H	DETAIL
(2) Cemetery	E	E	E	E	E	N	N	N	N	42.23(c)(18)
(3) Fraternal Club and Lodge	N	N	N	E	E	N	N	E	N	
(4) Radio or TV Station or Transmitter	E	E	E	E	E	E	E	E	N	42.23(c)(19)
(5) Public Utility Lines, Station, Building	E	E	E	E	E	E	E	E	E	42.23(c)(19)
(6) Airport, Public	E	E	E	E	E	E	E	E	E	42.23(c)(20)
(7) Airport, Private	E	N	N	N	E	E	E	E	N	42.23(c)(21)
(8) Hospital	N	N	N	N	N	N	N	N	Y	
(9) Convalescent or Rest Home	E	E	E	N	N	N	N	N	Y	42.15(h) & 42.23(c)(7)
(10) Healthcare Activities & Facilities	N	N	N	N	N	N	N	N	Y	
(11) Philanthropic and Charitable Inst.	E	N	Y	Y	Y	N	N	N	N	
(12) Public or Private School	Y	Y	Y	Y	Y	N	N	N	N	
(13) Day Care Center	Y	N	Y	Y	Y	N	N	N	N	
(14) Church	Y	Y	Y	Y	Y	N	N	N	N	
(15) Park and Playground	Y	Y	Y	Y	Y	N	N	N	N	
(16) Accessory Building or Use	Y	Y	Y	Y	Y	N	N	N	N	
<b>INDUSTRIAL USES</b>										
(1) Industry, Research, Testing	N	N	N	N	N	Y	Y	Y	N	42.15(e)
(2) Wholesale or Storage Warehouse	N	N	N	N	Y	Y	Y	Y	N	
(3) Motor Vehicle Junkyard	E	N	N	N	N	N	E	N	N	42.23(c)(4)
(4) Junkyard	E	N	N	N	N	N	E	N	N	42.23(c)(4)
(5) Gravel Processing Plant	E	N	N	N	N	N	E	N	N	
(6) Truck Terminal, Bus Garage	N	N	N	N	Y	Y	Y	Y	N	
(7) Contractors' Storage Yard	Y	N	N	N	Y	Y	Y	Y	N	
(8) Feed and Fuel Storage and Sales	N	N	N	N	E	Y	Y	Y	N	42.23(c)(13)
(9) Bottling Works	N	N	N	N	E	Y	Y	Y	N	42.23(c)(13)
(10) Ice Cream Manufacture	N	N	N	N	E	Y	Y	Y	N	42.23(c)(13)
(11) Sawmill	Y	N	N	N	N	Y	Y	Y	N	
(12) Earth Excavation	E	E	E	E	E	E	E	E	E	42.23(c)(16)
(13) Accessory Building or Use	N	N	N	N	Y	Y	Y	Y	N	

DIMENSIONAL REGULATIONS - TABLE 2

DISTRICT	Min. Lot Area with no public facil.	Min. Lot Area with 2 public facil.	Per Added DU w/ or no public facil.	min. frontage for both yards	min. side yds. tot. for both yards	min. side yds. from other/story	min. dist. of bldgs. from max. lot coverage
Agricultural	40,000	30,000	[ 1 ]	[ 1 ]	[ 1 ]	[ 1 ]	[ 1 ]
Residence 1	40,000	30,000	NA	150/0	35	50	25
Residence 2	40,000	30,000	NA	NA	100	25	15% of tot. width
Business 1 residential use	R	R	1,000	NA	R	F	16
non-residential use	R	R	R	R	R	S	25
Business 2 residential use	40,000	30,000	6,000	10,000	60	15	8
non-residential use	R	R	R	R	R	S	25
Industry 1	40,000	30,000	20,000	NA	100	25	10
Industry 2	40,000	30,000	20,000	NA	NA	R	20
Industry 3	40,000	30,000	20,000	NA	NA	100	25
Hospital	R	R	R	NA	NA	R	20

DU: Dwelling Unit

NA: Not Allowed

R: No Regulation

\$: No regulation except that where adjoining a Residential Zone, side yard shall equal that requirement in the Residential Zone; any wall that is not a party wall requires a six (6) foot side yard with access for fire fighting.

F: None required, except where frontage between two intersecting streets is

partly Residential and partly Business:

minimum front yard in Business district shall equal that required in Residential district.

NOTE: Any interior court shall have a width and depth each not less than the average height of the walls facing the court.

U: The minimum lot frontage shall be 125 feet for lots serviced by 2 public utilities.

III. That Chapter 42, Section 42.23 of the General Ordinances of the City of Rochester, entitled "Special Exceptions" be amended by deleting therefrom subparagraphs (7), (8), (10) and (11) of subparagraph (c) and inserting in their stead the following subparagraphs of subparagraph (c) of Section 42.23, to be designated respectively as sub-paraphs (7), (8), (10), and (11) and by inserting a new subparagraph (24) of said subparagraph (c) of Section 42.23:

(7) CONVALESCENT OR REST HOME. In the Residence 1, Residence 2, AND AGRICULTURAL ZONES: in addition to the applicable minimum lot size, an additional 2,000 square feet of land area for each patient bed is required.

(8) OFFICE: In the Residence 2 Zone: minimum lot size of 10,000 square feet for each 1,000 square feet of gross floor area; required off-street parking shall be in the rear of the premises. In Industrial 1 and 2 Zones: a minimum lot size of 5 acres shall be required. IN THE AGRICULTURAL ZONE: MAXIMUM BUILDING FOOTPRINT OF 2,500 SQUARE FEET: MAXIMUM COVERAGE OF LOT BY IMPERVIOUS SURFACES 30%; ARCHITECTURAL REVIEW TO INSURE SINGLE FAMILY RESIDENTIAL APPEARANCE (PITCHED ROOF, ETC.); PARKING IN REAR OF STRUCTURE.

(10) SECOND-HAND AND ANTIQUE SHOP. In the Residence 2 Zone: no outside display of stock-in-trade. IN THE AGRIGULTURAL ZONE: MUST BE CONDUCTED AND CARRIED ON CONSISTENTLY WITH AND SUBJECT TO THE REQUIREMENTS APPLICABLE TO A "HOME OCCUPATION" AS SET FORTH IN SECTION 42.6(28) HEREOF, PROVIDED, HOWEVER, THAT THE OUTSIDE DISPLAY OF GOODS SHALL BE PERMITTED ON THE PREMISES ONLY DURING SUCH TIME AS THE SECOND-HAND OR ANTIQUE SHOP IS OPEN FOR BUSINESS AND PROVIDED FURTHER THAT SUCH OUTSIDE DISPLAY OF GOODS SHALL BE LIMITED TO AN AREA NOT GREATER THAN TWENTY (20) PERCENT OF THE FLOOR AREA DEVOTED TO THE SECOND-HAND OR ANTIQUE STORE USE.

(11) FILLING STATION. In the business 1 Zone: where ingress or egress of motor vehicles does not endanger pedestrian traffic and is approved by the Chief of Police."

(24) GROUP OR SHARED HOME. IN THE AGRICULTURAL ZONE: MINIMUM LOT SIZE OF 80,000 SQUARE FEET.

IV. That Chapter 42, Section 42.24 of the General Ordinances of the City of Rochester, entitled "Cluster Development" be amended by deleting the same in its entirety, and inserting in its stead the following Section to be designated as Section 42.24:

#### **42.24 CLUSTER DEVELOPMENT.**

In the Agricultural Zone, a single detached one-family dwelling, AND IN THE CASE OF "AFFORDABLE HOUSING" AS PROVIDED FOR IN SECTION 42.24(d)(2), MULTI-FAMILY DWELLING UNITS NOT TO EXCEED A MAXIMUM OF 4 UNITS PER BUILDING, may be constructed on certain lots in a cluster development (as hereinafter defined and limited) although such lots have less area and/or frontage than normally required. For the purpose of this section, a cluster development is a division of land into lots used, or available for use, as building sites where said lots are clustered together into one or more common groups, separated from adjacent property and other groups of lots by intervening common land.

(a) **PURPOSE AND INTENT.** The purpose of this section is to provide greater flexibility in the development of land within the City of Rochester and to encourage perservation of natural resources.

(b) **APPLICATION FOR CONSIDERATION.** Any person considering development of a parcel of land having particularly unique topography, valuable farmland, or similar characteristics which in his opinion demands special development considerations may request in writing to the Planning Board that such proposal be considered under the provisions of this section. Such a request will constitute a waiver of other requirements as contained elsewhere in this ordinance or the Sub-division Regulations relating to time limits, referrals, and other specific considerations.

(c) **PLANNING BOARD ACTION.** The Planning Board shall take action on the request within thirty (30) days of submission. Should the Planning Board determine that the request is compatible with the intent of this section, meets the minimum requirements, and could, in fact, result in a more attractive and efficient development, it may approve the request and consider the proposal under the cluster development procedure.

(d) **SPECIAL REQUIREMENTS.** The Planning Board, working with the applicant, may approve a cluster development (containing lots with less than the minimum area and/or frontage), provided that:

(1) The total area of land included within the development shall

be ten (10) acres or more.

(2) The total number of lots shall not exceed one and a half (1-1/2) times the number of lots normally permitted in the Agricultural Zone, PROVIDED, HOWEVER, THAT IN THE EVENT THAT THE PROSPECTIVE DEVELOPER OF A CLUSTER DEVELOPMENT SHALL OBTAIN CERTIFICATION FROM THE NEW HAMPSHIRE HOUSING FINANCE AGENCY THAT SUCH CLUSTER DEVELOPMENT AND THE LOTS THEREIN SHALL BE DEVELOPED AS "AFFORDABLE HOUSING" IN ACCORDANCE WITH THE THEN APPLICABLE GUIDELINES OF THE NEW HAMPSHIRE HOUSING FINANCE AGENCY AND THE PROSPECTIVE DEVELOPER SHALL ENTER INTO A WRITTEN AGREEMENT WITH THE CITY OF ROCHESTER TO INSURE THAT SUCH DEVELOPMENT AND THE LOTS THEREIN ARE SO DEVELOPED AND MARKETED, THE TOTAL NUMBER OF LOTS IN SUCH DEVELOPMENT SHALL NOT EXCEED TWO (2) TIMES THE NUMBER OF LOTS NORMALLY PERMITTED IN THE AGRICULTURAL ZONE.

(3) Every individual lot for a single detached one-family dwelling shall have an area of at least 10,000 square feet. IN THE CASE OF A MULTI-FAMILY DWELLING, THE MINIMUM LOT AREA PER DWELLING UNIT SHALL BE 7,500 SQUARE FEET.

(4) Every individual lot shall have a minimum frontage of at least seventy (70) feet, except that any lot abutting an existing street shall have a minimum frontage on such street not less than the amount normally required in the Agricultural Zone.

(5) All land area in the development which is not included in lots or streets shall be designated as common land.

(6) Every individual lot that is reduced in the area below the amount normally required abuts such common land for a distance of at least fifty (50) feet.

(7) The minimum width of common land between any group of lots and adjacent property, and between every two groups within the development is fifty (50) feet.

(8) All lots shall be connected to a public (or community) water and sewer system or equivalent.

(9) All common land hereunder shall be either: (A) held in com-

mon ownership by the owners of lots within the development; or (B) dedicated to the City of Rochester for recreational use in a location, size and shape approved by the Planning Board. The City shall retain the option of whether or not to accept common land dedicated under alternative (B). If the City chooses not to accept the common land, it shall be held by the owners of the lots. In the case of common ownership, the developer shall include in the deed to the owners beneficial rights in said common land and responsibilities for its maintenance, and an easement shall be conveyed to the City of Rochester against development of said land and the erection thereon of any structures other than for neighborhood non-commercial recreational use.

(10) THE MINIMUM FRONT AND REAR YARD SET BACKS SHALL BE 25 FEET AND THE MINIMUM SIDE YARD SET BACK SHALL BE 10 FEET.

(e) APPLICATION FOR APPROVAL. Each application for approval hereunder shall be accompanied by a plan, in duplicate, prepared in accordance with the specifications in the Rochester Subdivision Regulations for preliminary approval.

In its consideration of the proposed cluster development, the Planning Board shall concurrently study the plan with respect to the requirements of the Subdivision Regulations and approval under this section shall include subdivision approval.

V. That Chapter 42, Section 42.15 of the General Ordinances of the City of Rochester, entitled "Permitted Uses - Detail" be amended by deleting therefrom subparagraph (h) in its entirety, and by adding to said Section 42.15 the following sub-paragraphs, to be designated as subparagraphs (h) and (i) of Section 42.15:

(h) CONVALESCENT OR REST HOME IN HOSPITAL ZONE. In addition to the minimum lot size, an additional 2,000 square feet of land for each patient bed is required.

(i) TWO FAMILY DWELLING IN THE AGRICULTURAL ZONE. IN THE AGRICULTURAL ZONE THE MINIMUM LOT SIZE FOR EACH TWO-FAMILY DWELLING SHALL BE ONE AND ONE-HALF TIMES THE MINIMUM LOT SIZE FOR A SINGLE-FAMILY DWELLING.

PASSED May 10, 1988

## **AMENDMENT TO ORDINANCES RELATIVE TO RECREATION, PARKS AND YOUTH SERVICES DEPARTMENT**

**THE CITY OF ROCHESTER ORDAINS:**

I. That Chapter 21 of the General Ordinances of the City of Rochester, entitled "Recreation and Parks," as presently amended, be further amended by changing the title of such Chapter to "Recreation, Parks and Youth Services" and that Chapter 21, Section 21.1 of the General Ordinances of the City of Rochester, entitled "Definitions" be amended by deleting therefrom subparagraph (C) in its entirety, and by inserting in its stead the following subparagraph (C), to be designated as subparagraph (C) of said Section 21.1:

(C) "COMMISSION." The Rochester Recreation, Parks and Youth Services Commission. This commission shall consist of seven (7) residents of the City to be nominated by the Mayor and elected by the Council as follows: one member from the City Council, one member from the School Board, and five interested citizens, at least two of which interested citizens shall be involved in non-recreational youth services.

II. That Chapter 1, Section 1.2 of the General Ordinances of the City of Rochester, entitled "Administrative Departments," be amended by deleting in subparagraph 14 thereof, under the heading "Department" the word "Recreation" and substituting therefore the words "Recreation, Parks and Youth Services" and further be deleting from said paragraph under the heading "Department Head" the words "Director of Recreation and Parks" and substituting therefore the words "Director of Recreation Parks and Youth Services."

III. That Chapter 2, Section 2.14 of the General Ordinances of the City of Rochester, entitled "Recreation Department" be amended by deleting said section in its entirety, and inserting in its stead the following section to be designated as Section 2.14:

### **2.14 RECREATION, PARKS AND YOUTH SERVICES DEPARTMENT:**

(a) The RECREATION, PARKS AND YOUTH SERVICES DEPARTMENT shall be under the supervision of the Director of Recreation, Parks and Youth Services and shall consist of such other personnel as may be provided for in the annual departmental budget appropriation. The Director of Recreation, Parks and Youth Services shall be appointed in the manner and for such term as provided by ordinance.

(b) The RECREATION, PARKS AND YOUTH SERVICES DEPARTMENT shall perform the following functions:

1. Develop a general recreation program for the City.
2. Operate the recreational activities on all city parks, playgrounds, swimming pools, tennis courts, and all other recreational facilities.
3. Maintain and care for all property assigned to the Recreation, Parks and Youth Services Department.
4. Prepare and maintain all records pertaining to the Recreation, Parks and Youth Services Department.
5. Perform all other related functions as required.

IV. That Chapter 3, Section 3.10 of the General Ordinances of the City of Rochester, entitled "Recreation and Park Commission," be amended by deleting said section in its entirety, and inserting in its stead the following section to be designated as Section 3.10:

**3.10 RECREATION, PARKS AND YOUTH SERVICES COMMISSION.**

(a) The composition, functions, powers and duties of the Recreation, Parks and Youth Services Commission shall be as provided by ordinance.

PASSED June 7, 1988

**RESOLUTIONS AND PROCLAMATIONS APPROVED  
BY THE ROCHESTER CITY COUNCIL  
DURING FISCAL YEAR 1987 - 1988**

**RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION  
FOR COURT DIVERSION PROJECT**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of Five Thousand One Hundred Eighty Dollars (\$5,180.00)

is hereby appropriated as a supplemental appropriation to the 1987-88 Rochester Recreation Department operating budget for the purpose of updating the Court Diversion Network Handbook, said funds to be reimbursed 100% to the Rochester Recreation Department by the New Hampshire Court Diversion Network.

PASSED August 4, 1987

**RESOLUTION RELATIVE TO POLLING HOURS  
AND POLLING PLACES**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the following polling places are hereby established for the November 3, 1987 Municipal Election and for the February 16, 1988 Presidential primary Election:

Ward 1: New East Rochester School Gymnasium, Portland Street  
Ward 2: Army Reserve Center, Rochester Hill Road  
Ward 3: McClelland School Gymnasium, Brock Street  
Ward 4: National Guard Armory, Brock Street  
Ward 5: Elk's Lodge No. 1393, Columbus Avenue

Further, that in accordance with RSA 659:7, all polling places shall be open from 10:00 am to 7:00 pm on said election days.

PASSED August 4, 1987

**PROPOSED REFERENDUM QUESTIONS FOR MUNICIPAL  
ELECTION — November 3, 1987**

1. Should the City of Rochester allow the New Hampshire Pari-Mutuel Commission to license Pari-Mutuel Harness Racing in the City of Rochester on Sundays after the hour of 12 o'clock noon?
2. Do you favor changing the City of Rochester's form of government from a Mayor/Council form of government to a City Manager/Mayor-Council form of government?
3. Do you favor retention of the Mayor as a member of the Rochester School Board and as Chairman of the Rochester School Board's Finance Committee?

4. Are you in favor of amending the New Hampshire "Right-to-Know" law (RSA 91-A) to require that collective bargaining with public employees bargaining representatives or unions be conducted in public?

5. Do you favor the implementation of a public kindergarten program in the City of Rochester?

City Council approved placing these questions  
on November 3, 1987 Municipal Election  
ballot on August 4, 1987.

**RESOLUTION AUTHORIZING AMENDMENT TO  
"CITY OF ROCHESTER EMPLOYMENT POLICIES  
FOR NON-UNION PERSONNEL"**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the "City of Rochester Employment Policies for Non-Union Personnel" manual, as presently amended, be further amended by adding to the first paragraph of the section entitled "Insurance" the following language:

"It will be the City's policy that employees may be enrolled in the City's Health Plan and may include their spouses and children even though the employee's spouse is enrolled in another plan at his/her place of employment and the employee is included in that plan. The term "Dual Coverage" is thus defined as not allowing duplication of benefits resulting from claims. In order to insure that such duplication of benefits does not occur the following method of paying claims will be followed:

**CITY EMPLOYEE** — claims to be paid first by the City's plan. The spouse's plan to be secondary.

**EMPLOYEE'S SPOUSE** — claims to be paid first by the spouse's plan. The City plan to be secondary.

**EMPLOYEE'S DEPENDENTS** — claims to be paid in accordance with who has the earlier birthdate in the calendar year. If the employee has the earlier birthdate, the City plan is to be primary and the spouse's plan secondary. If the spouse has the earlier birthdate, the spouse's plan is to be primary and the City plan secondary. If, however, the spouse and the employee have the same birthdate, or if the spouse's plan does not con-

form to the established coordination of benefits regulation - other states or self-funded — then the plan which has covered either individual for the longest period will be primary and the other secondary.

It is the intention of the City to fully abide by state and federal laws and regulations regarding the coordination of health benefits paid under the City's Health Plan."

PASSED September 8, 1987

**RESOLUTION DETERMINING THE EXPECTED USEFUL LIFE  
OF THE ADDITION TO THE GONIC ELEMENTARY SCHOOL**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the addition to the Gonic Elementary School described in the resolution adopted on June 2, 1987 entitled "RESOLUTION AUTHORIZING APPROPRIATION FOR GONIC ELEMENTARY SCHOOL ADDITION" is hereby determined to have an expected useful life of at least twenty-five (25) years.

PASSED October 6, 1987

**RESOLUTION AUTHORIZING SUPPLEMENTAL  
APPROPRIATION FOR THE ROCHESTER SCHOOL DEPARTMENT**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of Twenty-two Thousand Three Hundred Twenty Dollars (\$22,320.00) is hereby appropriated as a supplemental appropriation to the 1987-88 School Department fiscal year operating budget for the purpose of providing funds necessary to operate a New Hampshire Job Training Council In-School Youth Program, said funds to be 100% reimbursed to the Rochester School Department by the New Hampshire Job Training Council.

PASSED October 6, 1987

**RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION  
FOR THE SCHOOL DEPARTMENT 1987-88 CAPITAL BUDGET**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of Five Hundred Thousand Dollars (\$500,000.00) is hereby appropriated as a supplemental appropriation to the 1987-88 School Department Capital Budget for engineering services relative to the new Vocational School, such sum to be funded in its entirety by the State of New Hampshire Department of Education. Provided, however, that the City of Rochester obtain a written guarantee from the State of New Hampshire that State funds for such projects are available prior to the City entering into any contracts for such engineering services relative to the new Vocational School.

Further, that the sum of One Hundred Thousand Dollars (\$100,000.00) is hereby appropriated as a supplemental appropriation to the 1987-88 School Department Capital Budget, for site work and other State-ineligible costs relative to the new Vocational School, and that the Finance Committee be and hereby is authorized to borrow said sum upon terms and conditions as it deems the best interests of the City require.

Further, that the new Vocational School is hereby determined to have an expected useful life of at least forty (40) years.

PASSED October 6, 1987

**RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION  
FOR THE ROCHESTER SCHOOL DEPARTMENT**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of Sixty Thousand Nine Hundred Seventy-two Dollars (\$60,972.00) is hereby appropriated as a supplemental appropriation to the 1987-88 School Department fiscal year operating budget for the purpose of providing funds necessary to operate a New Hampshire Job Training Council Data Entry Program, said funds to be 100% reimbursed to the Rochester School Department by the New Hampshire Job Training Council.

PASSED November 4, 1987

**RESOLUTION ADOPTING THE PROVISIONS OF RSA 80:58-86  
RELATIVE TO THE REAL ESTATE TAX LIEN PROCEDURE  
IN THE CITY OF ROCHESTER**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That in accordance with the requirements of RSA 80:87, effective January 1, 1988, the City of Rochester hereby adopts the provisions of RSA 80:58-86 with respect to the real estate tax lien procedure to be utilized in the City of Rochester.

PASSED December 1, 1987

**RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION  
FOR THE ROCHESTER SCHOOL DEPARTMENT**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of Forty-nine Thousand Five Hundred Seventeen Dollars (\$49,517.00) is hereby appropriated as a supplemental appropriation to the 1987-88 School Department fiscal year operating budget for the purpose of providing additional funds for the following Federal programs in the following amounts:

FEDERAL PROGRAM	SUPPLEMENTAL APPROPRIATION
ECIA Chapter I	\$ 6,670.00
ECIA Chapter II	4,295.00
Vocational Education	34,552.00
EESA Title II	4,000.00

The aforesaid funds are to be 100% reimbursed to the Rochester School Department from Federal funds.

PASSED December 1, 1987

**RESOLUTION RELATIVE TO THE PRESIDENTIAL CANDIDATES  
AND "INVESTING IN HOME TOWN AMERICA"**

WHEREAS, cities and towns are the economic, social, cultural, and political centers of our national life; and,

WHEREAS, we in New Hampshire cherish our local autonomy and our "home rule"; and,

WHEREAS, we in New Hampshire have a unique opportunity to meet with the men and women who are candidates for President of the United States; and,

WHEREAS, we in New Hampshire recognize that sound national policy requires the nation's leaders to understand that the quality of our lives and our economic futures are dependent on what happens in the communities in which we work and dwell; and,

WHEREAS, the New Hampshire Municipal Association has joined with the National League of Cities to sponsor "Election '88, Investing in Home Town America"; and,

WHEREAS, the Election '88 issues:

education	infrastructure
drug abuse	housing and neighborhoods
poverty	crime
children at risk	ensuring survival for all people
jobs and job training	partnerships with local government

are all issues that we care about in New Hampshire.

THEREFORE, BE IT RESOLVED, that the Rochester City Council, urges the Presidential candidates to address these priority issues, making them essential elements of their campaigns, and to speak out on them at every opportunity, informing both our elected officials and New Hampshire voters of their understanding and views on these matters; and,

BE IT FURTHER RESOLVED, that in order to inform the voters of their views on these important issues the candidates should respond to the Election '88 questionnaire and should attend an Election '88 meeting in New Hampshire to address these issues.

NOW THEREFORE, the Rochester City Council strongly urges the candidates for President of the United States to make the issues important to "Home Town America" a focal point of their campaigns.

PASSED February 2, 1988

**RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION  
FOR THE ROCHESTER SCHOOL DEPARTMENT**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of Twenty-seven Thousand Nine Hundred and Twenty

Dollars (\$27,920.00) is hereby appropriated as a supplemental appropriation to the 1987-1988 School Department fiscal year operating budget for the purpose of providing funds necessary to operate a New Hampshire Job Training Council Printing Trades Training Program, said funds to be 100% reimbursed to the Rochester School Department by the New Hampshire Job Training Council.

PASSED February 2, 1988

**RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION  
FOR THE ROCHESTER SCHOOL DEPARTMENT**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of Twenty Seven Thousand Seven Hundred Ninety-seven Dollars (\$27,797.00) is hereby appropriated as a supplemental appropriation to the 1987-88 School Department fiscal year operating budget for the purpose of providing funds necessary to operate an Interactive Video Technology Grant Project, said funds to be 100% reimbursed to the Rochester School Department by the State of New Hampshire.

PASSED March 1, 1988

**RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of Fifty-Nine Thousand Seven Hundred Three Dollars (\$59,703.00) is hereby appropriated as a supplemental appropriation to the 1987-88 fiscal year capital budget of the City of Rochester for the purpose of providing funds to the Recreation, Public Works, and School Departments for the capital projects specified in the following itemization and in the amounts set forth therein, and that the funds for said appropriation be and hereby are allocated from the sources set forth in the following itemization.

**1987-88 CAPITAL BUDGET**

Source of Funds	Amount	Proposed Use of Funds
87-88 Miscellaneous Capital Projects		
Real Estate Planners, Inc.	\$25,000	School Department - Gonic School Recreation facilities

Source of Funds	Amount	Proposed Use of Funds
Real Estate Planners, Inc.	\$25,000	Recreation Department Ledgeview I Recreation facilities
Northeast Community Dev. Group	2,500	Recreation Department
Northeast Community Dev. Group	2,500	School Department Recreational facilities
Ray's Marina, Inc.	2,703	Highway/Intersections - Rt. 125
David Topliffe	2,000	Highway/Intersections - Rt. 125

PASSED April 5, 1988

**RESOLUTION RELATIVE TO AREA AGREEMENT BETWEEN  
STRAFFORD SCHOOL DISTRICT AND ROCHESTER SCHOOL  
DISTRICT**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the Rochester City Council hereby approves the termination of the Area School Agreement between the Strafford School District and the Rochester School District. This action is taken consistent with a recommendation of the Rochester School Board to terminate said agreement.

Further, that this vote by the Rochester City Council is consistent with RSA 195-a:3 which stipulates to enter an Area Agreement by a dependent school district that the City Council must approve the original contract. Thus, this termination is being acted upon consistent with the requirements for initial approval of said contract.

PASSED April 5, 1988

**PROCLAMATION FAIR HOUSING MONTH**

WHEREAS, equal access to housing for all people represents an expression of the principle of equality fundamental to our nation; and,

WHEREAS, barriers that diminish the rights and limit the options of

any citizen will ultimately diminish the rights and limit the options of all; and,

WHEREAS, fair housing is the policy of Rochester, and implementation of that policy requires the positive commitment, involvement and support of each one of our citizens; and,

WHEREAS, it is necessary from time to time to reaffirm our commitment to ensure equal opportunity in housing for all persons; and,

WHEREAS, April is traditionally designated as Fair Housing Month;

NOW, THEREFORE, I, Richard Green, Mayor of the City of Rochester, do hereby proclaim the month of April as

**FAIR HOUSING MONTH**

and ask the citizens of Rochester to practice the letter and spirit of the Fair Housing Law.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Rochester to be affixed this 5th day of April, 1988.

APPROVED BY CITY COUNCIL April 5, 1988

**PROCLAMATION NATIONAL FLAG DAY**

WHEREAS, by Act of the Congress of the United States dated June 14, 1777, the first official flag of the United States was adopted; and,

WHEREAS, by Act of Congress dated August 3, 1949, June 14 of each year was designated "National Flag Day": and,

WHEREAS, the Congress has requested the President to issue annually a proclamation designating the week in which June 14 occurs as National Flag Week; and,

WHEREAS, on December 8, 1982 the National Flag Day Foundation was chartered to conduct educational programs and to encourage all Americans to PAUSE FOR THE PLEDGE of Allegiance as part of National Flag Day ceremonies; and,

WHEREAS, the Ninety-ninth Congress passed, and President Ronald Reagan signed on June 20, 1985, Public Law 99-54 recognizing the PAUSE FOR THE PLEDGE of Allegiance as part of National Flag Day ceremonies; and,

WHEREAS, Flag Day celebrates our Nation's symbol of unity, a democracy in a republic and stands for our country's devotion to freedom, to the rule of all, and to equal rights for all;

NOW, THEREFORE, I Richard Green, Mayor of the City of Rochester, New Hampshire, do hereby proclaim June 14, 1988 as Flag Day and urge all citizens of Rochester to pause at 7:00 PM, EDT on this date for the Ninth Annual PAUSE FOR THE PLEDGE and recite, with all Americans, the Pledge of Allegiance to our Flag and Nation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Rochester to be affixed this 10th day of May, 1988.

APPROVED BY CITY COUNCIL May 10, 1988

#### **PROCLAMATION TRANSIT APPRECIATION DAY**

WHEREAS, public transportation is vital to the growth and continued economic, social and environmental well-being of the City of Rochester, in that it is the principal tool available to city government to combat urban traffic congestion and the resulting degradation of this city's air quality; and,

WHEREAS, Public Transit provides the only form of mobility for the "transportation dependent" of society — the poor, the young, the handicapped and the elderly; and,

WHEREAS, federal financial support for transit has been reduced by over thirty percent in the last four years; and,

WHEREAS, this retreat on the part of the federal government will result in higher fares and reduced service unless halted; and,

WHEREAS, a successful conunter-attack to combat the loss of federal funds will require the active support of all the citizens of our cities; and,

WHEREAS, the United States Conference of Mayors has declared Wednesday, May 18, 1988 as NATIONAL TRANSIT APPRECIATION DAY and has called upon all mayors to join in a national mobilization to highlight for all citizens the vital role that transit plays in the life of cities.

NOW, THEREFORE, I, Richard Green, Mayor of the City of Rochester, New Hampshire, do hereby proclaim Wednesday, May 18, 1988 as TRANSIT APPRECIATION DAY, and urge all citizens of Rochester to recognize

the viral role of transit in this city.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Rochester to be affixed this 10th day of May, 1988.

APPROVED BY CITY COUNCIL May 10, 1988

**RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of Two Hundred Fourteen Thousand Two Hundred Ninety-three Dollars (\$214,293.00) is hereby appropriated as a supplemental appropriation to the 1987-88 fiscal year capital budget of the City of Rochester for the purpose of providing funds to the Recreation, Public Works, and School Department for the capital projects specified in the following itemization and in the amounts set forth therein, and that the funds for said appropriation be and hereby are allocated from the sources set forth in the following itemization:

**1987-88 CAPITAL BUDGET**

1987-88 Misc. Capital Projects	Amount	Proposed Use of Funds
Ryan Construction Management, Inc.	\$ 500.00	Recreation Dept.; Recreational Facilities
A-1 Auto & R.V. Sales, Inc.	800.00	Highway/Intersections: Rt. 125 Flagg Road Intersection
Birch Tree Assoc./125 Realty Trust	29,000.00	Recreation Dept.; Recreation Capital Improvements
Birch Tree Assoc./125 Realty Trust	40,000.00	School Dept.; School Dept. Capital Improvements
Birch Tree Assoc./125 Realty Trust	11,340.00	School Dept.; School Dept. Capital Improvements
L&A Tire a/k/a V.I.P. Auto	5,500.00	Highway/Intersections: Lilac Mall/Rt. 16 Intersection
Paul Parker	1,000.00	Highway/Intersections: Rochester Hill/Whitehill Rd. Areas

<u>Source of Funds</u>	<u>Amount</u>	<u>Proposed Use of Funds</u>
Spectrum Development Corporation	\$ 3,000.00	Highway/Intersections: Highway Capital Improvements Whitehall/Salmon Falls Road Areas
Charron Real Estate	3,850.00	Highway/Intersections: Rt. 125/Rt. 16B/Charles St./Hancock St./Brock St. Intersections and Corridor Improvements
George E. Sansoucy	5,000.00	Highway/Intersections: Rte. 125/Rt. 16B/Charles St./Hancock St./Brock St. Intersections and Corridor Improvements
Marina Landing Corporation	17,000.00	Highway/Intersections: Rt. 125/Rochester Neck Rd. Intersection
Marina Landing Corporation	25,560.00	School Dept.: School Dept. Capital Improvements
J.I.S. Realty	20,000.00	Highway/Intersections: Rt. 16/ Lilac Mall Intersection
J.I.S. Realty	24,000.00	School Dept.: School Dept. Capital Improvements
James McGoldrick a/k/a Woodridge Condominium	4,000.00	School Dept.: School Dept. Capital Improvements
David R. & Rebecca Whitcher	4,000.00	Public Works Dept.: Capital Improvements
David R. & Rebecca Whitcher	4,243.00	School Dept.: School Dept. Capital Improvements
Jurgen Demish & Mervin Newton	5,500.00	School Dept.: School Dept. Capital Improvements

PASSED May 10, 1988

**RESOLUTION TO AUTHORIZE MAYOR TO ENTER INTO  
AGREEMENT REGARDING BOUNDARY LINE ADJUSTMENT  
AND LAND EXCHANGE IN AREA OF NEW EAST ROCHESTER SCHOOL**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY  
OF ROCHESTER:**

That the Mayor of the City of Rochester be and hereby is authorized to enter into an agreement with the abutting owner(s) of the property abutting the land owned by the City of Rochester and presently utilized as the New East Rochester School relative to the adjustment of the boundary line between such properties and the exchange of land as shown on a certain plan prepared by Norway Plains Survey Associates, Inc. whereby the City of Rochester would deed approximately 29,000 square feet of land to the aforesaid abutting owner(s) in exchange for a deed from said abutting owner(s) of approximately 49,750 square feet of land.

That the Mayor is hereby further authorized to execute any and all documents necessary to carry out the terms of said agreement and to accomplish the aforesaid land exchange and boundary line revision.

PASSED May 10, 1988

**RESOLUTION TO APPROVE COMMUNITY DEVELOPMENT BUDGET**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE  
CITY OF ROCHESTER:**

That a twelve (12) month Community Development budget in the total amount of Two Hundred Thirty-seven Thousand Dollars (\$237,000.00) is hereby approved for the period beginning July 1, 1988 and ending June 30, 1989. This budget may be reconsidered if Federal funding is changed or if it is inconsistent with the total budget adopted for the Department of Planning and Development.

PASSED June 7, 1988

**RESOLUTION AUTHORIZING TRANSFER OF 1987-88 CAPITAL  
BUDGET FUNDS FOR McCLELLAND SCHOOL ADDITION  
AND OTHER SCHOOL DEPARTMENT PURPOSES**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE  
CITY OF ROCHESTER:**

That the sum of Two Million Five Hundred Thousand Dollars (\$2,500,000.00) presently appropriated as part of the City of Rochester 1987-88 Capital Budget and designated for the Recreation Department, Recreation Center, is hereby transferred to the 1987-88 Capital Budget of the Rochester School Department, and is hereby appropriated for the purpose of constructing, equipping and providing related services for a permanent addition to the McClelland School as approved by vote of the Rochester School Board on March 10, 1988 and for the creation of such other additional permanent classroom and associated school space at the Spaulding High School/Spaulding Middle School Complex, as may be approved by the Rochester School Board, such additions to be constructed in accordance with the requirements of RSA 199:3.

That the expected useful life of the McClelland School Addition and such other permanent classroom and associated space is hereby determined to be a least thirty (30) years.

That, further, in accordance with this transfer, the authority of the Mayor and the Finance Committee of the City Council to borrow said Two Million Five Hundred Thousand Dollars (\$2,500,000.00) on terms and conditions as they determine to be in the best interests of the City of Rochester, originally granted as part of the "Resolution to Approve Capital Budget" adopted June 30, 1987, is hereby affirmed subject to compliance with the provisions of RSA 33:9 and Section 6-g of the Rochester City Charter.

PASSED June 7, 1988

## **RESOLUTION RELATIVE TO POLLING HOURS AND POLLING PLACES**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:**

That the following polling places are hereby established for the September 13, 1988 State Primary Election and for the November 8, 1988 State General Election:

- Ward 1: New East Rochester School Gymnasium - Portland Street
- Ward 2: Army Reserve Center - Rochester Hill Road
- Ward 3: McClelland School Gymnasium - Brock Street
- Ward 4: National Guard Armory - Brock Street
- Ward 5: Elk's Lodge No. 1393 - Columbus Avenue

Further, that in accordance with RSA 659:4, all polling places shall be

open from 10:00 AM to 7:00 PM on said election days.

PASSED June 28, 1988

**RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION  
FOR THE POLICE DEPARTMENT**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of One Thousand Seven Hundred Sixty-six Dollars (\$1,766.00) be and hereby is appropriated as a supplemental appropriation to the 1987-88 Police Department operating budget for the purpose of providing DWI Patrols (\$766.00) and Radar Equipment (\$1,000.00), said funds to be reimbursed to the City from New Hampshire Highway Safety Grants.

PASSED June 28, 1988

**RESOLUTION PROVIDING THAT CERTAIN 1987-88 OPERATING BUDGET APPROPRIATIONS SHALL NOT LAPSE**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That the appropriations in the 1987-88 Operating Budget for the City of Rochester for Drug Abuse Prevention (account 01-417-961) in the amount of \$80,000.00 and for the History of Rochester (account 01-417-962) in the amount of \$60,000.00 are hereby continued beyond the close of the 1987-88 fiscal year of the City of Rochester ending on June 30, 1988, until such funds are expended or until further actions of this Council.

PASSED June 28, 1988

**RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION  
FOR THE ROCHESTER SCHOOL DEPARTMENT**

BE TI RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the sum of Sixty-seven Thousand Six Hundred Sixty-nine Dollars (\$67,669.00) is hereby appropriated as a supplemental appropriation to the 1987-88 School Department fiscal year operating budget for the purpose

of providing funds necessary to operate a New Hampshire Job Training Summer Youth Employment Program, said funds to be 100% reimbursed to the Rochester School Department by the New Hampshire Job Training Council.

PASSED June 28, 1988

### **RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATION**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:**

That the sum of Thirty-six Thousand Four Hundred Seventy-Seven Dollars (\$36,477.00) is hereby appropriated as a supplemental appropriation to the 1987-88 fiscal year capital funds to the Sewer Works, Public Works, and School Department for the capital projects specified in the following itemization and in the amounts set forth therein, and that the funds for said appropriation be and hereby are allocated from the sources set forth in the following itemization:

#### **1987-88 CAPITAL BUDGET**

##### **1987-88 Misc. Capital Projects**

<b>Source of Funds</b>	<b>Amount</b>	<b>Proposed Use of Funds</b>
Northern Land Traders	\$ 4,275	Highway/Intersections Rt. 16 North
Optimum Property Dev. Services, Inc. a/k/a Gerrish Woods	5,752	School Dept.: School Dept. Capital Improvements
Robert Cicchett	500	Highway/Intersections: Rt. 125/Rt. 16B Intersection Project
Joseph Agri	250	Highway/Intersections: Rt. 16 Corridor Study
Colley/McCoy Company	14,500	Highway Dept.: Wakefield Street Drainage Improvements
Cadorette Printing Company	1,200	Sewer Dept.: Sewer Impact Fee

Source of Funds	Amount	Proposed Use of Funds
Richard D. Bickford	\$10,000	Highway Dept.: Bridge Repairs Summer St. East Rochester

PASSED June 28, 1988

### **RESOLUTION TO APPROVE CAPITAL BUDGET**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:**

That the capital budget for the July 1, 1988 to June 30, 1989 fiscal year, in the total amount of Three Million Eight Hundred Twenty-eight Thousand Six Hundred Sixty-five Dollars (\$3,828,665.00) is hereby approved and that the Finance Committee be and it hereby is authorized to borrow said sum upon terms and conditions as it deems the best interest of the City requires.

PASSED June 28, 1988

### **RESOLUTION TO APPROVE OPERATING BUDGET**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:**

That a twelve (12) month operating budget in the total amount of Twenty-three Million Four Hundred Sixty-nine Thousand Eighty-nine Dollars (\$23,469,089.00) is hereby approved for the period beginning July 1, 1988 and ending June 30, 1989.

The School District budget figure of Thirteen Million Nine Hundred fifty-nine Thousand Seven Hundred Forty-five Dollars (\$13,959,745.00), which is included in the above total, is approved by the City Council.

This budget may be reconsidered before the tax rate is set if City, School, and County revenues are changed by the State of New Hampshire or by the Federal Government.

Further, that a twelve (12) month operating budget for the Rochester Water Works in the total amount of Two Million Six Hundred Sixty-three Thousand Seven Hundred Sixty-six Dollars (\$2,663,766.00) is hereby approved for the period beginning July 1, 1988 and ending June 30, 1989.

Further, that a twelve (12) month operating budget for the Rochester Sewer Works in the total amount of One Million Five Hundred Eighty-seven Thousand Two Hundred Fifty-six Dollars (\$1,587,256.00) is hereby approved for the period beginning July 1, 1988 and ending June 30, 1989.

PASSED June 28, 1988

**RESOLUTION TO ACCEPT UP TO EIGHTEEN UNITS  
OF HOUSING UNDER HUD'S HOUSING VOUCHER PROGRAM**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the Rochester City Council hereby amends the Cooperation Agreement with the Housing Authority of the City of Rochester and accepts up to Eighteen (18) additional units of public housing under HUD's Housing Voucher program, including certificates for Nine (9) one-bedroom elderly units, six (6) two-bedroom family units, and three (3) three-bedroom family units, with the program carried out by the Housing Authority of the City of Rochester.

PASSED June 28, 1988

**ANNUAL REPORT OF THE CITY ASSESSOR 1987-1988**

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

Land Valuations:

Residential .....	\$69,389,900.00
Commercial .....	19,684,800.00
Current Use .....	1,068,000.00
Total Value of Taxable Land .....	\$90,142,700.00

Building Valuations

Residential .....	\$235,619,400.00
Commercial .....	51,184,700.00
Manufactured Housing .....	37,135,800.00
Total Value of Taxable Buildings .....	\$323,939,900.00

Public Utilities	
Gas .....	\$ 953,500.00
Electric .....	6,509,200.00
Total Valuation of Taxable Property .....	<u>\$421,545,300.00</u>
Exemptions	
Blind (26) .....	389,000.00
Elderly (542) .....	7,125,800.00
Physically Handicapped (1) .....	5,000.00
Total Amount of Exemptions .....	<u>\$ 7,519,800.00</u>
Net Valuation on which tax rate is computed	\$414,025,500.00
Veterans (2,072) .....	103,600.00
Disabled & Widows (34) .....	23,100.00
Payment in lieu of taxes .....	<u>15,133.08</u>
Tax amount to be Collected .....	\$ 15,554,010.45
Tax Rate 1987 - \$37.84	

Respectfully submitted,  
Brett S. Purvis  
Assessor

#### **REPORT OF THE CITY ATTORNEY 1987-1988**

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

The following is a report of the activities of the office of City Attorney for the year beginning July 1, 1987 and ending June 30, 1988. During fiscal year 1987-88, the following cases involving the City of Rochester were terminated:

1. In Re: Kelly Elliott - 83-147;
2. Saks Mobile Home Park, Inc. v. City of Rochester, - 87-E-026;
3. Eileen McClelland v. City of Rochester, - 87-E-149;
4. Steven Bourgeois v. City of Rochester, et als, - 88-E-002;
5. Dennis Hebert v. City of Rochester, et als, - 87-E-285;
6. James Durand v. Rochester Planning Board, 87-E-262.

In addition to the above cases, as of June 30, 1987, the following actions involving the City of Rochester or the Rochester School District were

outstanding in various New Hampshire state courts, the United States District Court for the District of New Hampshire and/or before the Environmental Protection Agency:

1. City of Rochester v. George Blaisdell, et als, - 85-E-191 and 86-C-094;
2. City of Rochester v. Mark Huddleson, et als, - 86-E-057;
3. SRT Associates Limited Partnership v. City of Rochester, - 86-E-157;
4. Mark Torr v. City of Rochester, - 86-C-369;
5. Estate of James Shallow v. City of Rochester, et als, - C86-90-L;
6. Dennis B. v. City of Rochester, - C-82-169-D;
7. Timothy W. v. City of Rochester, - 84-733-L;
8. Edward and Laurie B. v. City of Rochester, - 86-7-L;
9. Robyn Prentiss m/n/f Heith Prentiss v. City of Rochester, - 87C-130;
10. Harry Bryant, et al v. John Stowell, Code Enforcement Officer, - 87-E-033;
11. Sandra Blanchette v. City of Rochester, - 87-E-167;
12. Surette v. City of Rochester, - 88-E-167;
13. 125 Realty Trust v. City of Rochester, - 88-E-122;
14. Kenneth McGee v. City of Rochester, et als, - 88-E-133;
15. James DeFeo v. City of Rochester and Kenneth Hussey, Chief of Police, - 88C-705;
16. EPA v. City of Rochester, CWA-1-I-88-1009.

The office of the City Attorney provided representation to the City in numerous matters before the New Hampshire Courts with respect to cases in which the City was a party. In addition, the City Attorney attended City Council meetings, as well as meetings of other City boards and commissions upon request. When requested, legal opinions and advise were provided to the Mayor, City Council, City Department Heads and the Chairman of various committees and commissions of the City. Legal instruments including deeds, leases, contracts, ordinances, and amendments to ordinances and other similar documents, were drafted and reviewed and required during the year and representation of the City was provided with regard to the acquisition and disposition of real estate.

Respectfully submitted,  
Danford J. Wensley, City Attorney

**REPORT OF THE CITY CLERK FOR CALENDAR YEAR 1987**

January 1, 1987 through December 31, 1987

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

## OF THE CITY OF ROCHESTER:

During calendar year 1987, the City Clerk's Office performed the following functions:

Processed the following Vital Statistics Records: 644 Births, 262 Deaths, and 339 Marriages; also processed birth-record amendments including adoptions, legitimations, affidavits of paternity, and legal changes of name; recorded pre-marital age and time waivers; processed vital record correction/amendment forms; issued delayed certificates of birth; issued burial permits under authorization of the Board of Health and Health Officer; filed burial permits for all Rochester interments; filed and indexed informational copies of births, marriages, and deaths which pertained to Rochester residents but which occurred in other communities; and, attended meetings relative to vital record regulations and statutes.

Recorded the votes and proceedings of the City Council at both regular and special City Council meetings; published and indexed the minutes of all City Council meetings in accordance with RSA 91-A:4; and, provided informational copies of the minutes to all affected citizens, boards, commissions and department heads.

Compiled updated pages for the General Ordinances of the City whenever new Ordinances were adopted or whenever existing Ordinances were amended by the City Council; provided these updated pages to all City department heads, elected officials, boards, and commissions, as well as to subscribers.

Issued 1649 Dog Licenses and 18 Kennel/Group Licenses, the latter in conjunction with the Animal Control Officer; provided dog licensing service at the annual Rabies Clinic held at the Rochester Fairgrounds in April.

Recorded as processed 725 Uniform Commercial Code Financing Statements, as well as 354 related termination, continuation, amendment, assignment, and search statements.

Supervised the November 3, 1987 non-partisan Municipal Election; received and processed declarations of candidacy for all local offices (City Councilors, School Board Members, Police Commissioners, and Election Officials); processed and mailed/delivered 294 absentee ballots; oversaw the typesetting, layout, and printing of all official and sample ballots; recorded the final election results for all elected offices and referendum questions; and, attended meetings relative to election statutes and procedures.

Accepted new voter registrations, declarations of party affiliation, and checklist changes in address/name/ward; provided in-home voter registrations for the elderly and disabled; coordinated and attended all sessions of the Supervisors of the Checklist and served as clerk of that Board;

maintained and updated the City's computerized voter checklist; and, printed all required checklists.

Recorded jury lists for all five wards in the City.

Processed applications for the Adams-Pray Funds.

Provided Notarial and Justice of the Peace services.

Processed elderly discounts relative to New England Cablevision.

Published notices of public hearings, vacancies in elected offices, ordinance amendments, Supervisors' sessions, election notices, dog licensing reminders, etc., as required by law.

Recorded Federal and State tax liens; City liens; writs of attachment; utility pole and conduit licenses; articles of agreement and amendments thereto; surety bonds; City vehicle titles; agreements and contracts; leases; New Hampshire Wetlands Board/dredge and fill applications; litigations; and, deeds of the City.

Received and recorded cash receipts from various City Departments, including the Welfare Department, the Health/Code Enforcement/Building Inspection Department, the Planning and Development Office, the zoning Board, the Police Department, the Recreation Department, and the Animal Control Office. City Clerk revenues for Fiscal Year 1987-88, totaled \$12,093.00 in Vital Record fees, \$5,460.00 in Marriage License Fees, \$8,382.75 in Uniform Commercial Code fees, and \$2,470.58 in Miscellaneous income; Dog License revenues totaled \$6,160.00.

Continued organizing and cataloging documents stored in the City Hall vault, in accordance with the retention schedule established by the Administrative Rules of the New Hampshire Municipal Records Board.

Respectfully submitted,  
Gail M. Varney, City Clerk

#### 1987 MUNICIPAL ELECTION RETURNS

	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	TOTAL
For City Council At-Large;						
Robert J. Callaghan	448	510	553	547	452	2510
Terrence C. Dunn, Jr.	221	217	351	337	286	1412
Scattering	2	0	2	0	2	6
For School Board At-Large:						
Alfred L. Benton	240	211	286	201	274	1212
Roland R. Roberge	420	509	629	668	476	2702
Scattering	9	1	2	0	2	14
For Police Commission:						
Roger W. Beaudoin	285	365	465	443	311	1869
Robert Cider Berry	218	174	277	206	283	1158
Barry K. Flanagan	175	184	198	239	179	975
Scattering	0	0	1	0	1	2

**FOR CITY COUNCIL:****FOR SCHOOL BOARD:****WARD 1**

Harry Germon .....	601
Jane G. Crandall.....	14
Scattering .....	15

**WARD 2**

Paul R. Beloin .....	171
Daniel J. Moynihan.....	560
Scattering .....	0

**WARD 3**

Alan N. Reed-Erickson .....	594
Sumner R. Watson .....	350
Scattering .....	0

Dorothy D. Kittredge .....	225
Raymond E. Matheson .....	71
Richard S. Sliwoski.....	635
Scattering .....	1

**WARD 4**

Wilbur J. Boudreau.....	352
Ronald R. Laurion .....	535
Scattering .....	0

Brian B. Boudreau .....	396
Raymond A. Lundborn .....	477
Scattering .....	1

**WARD 5**

Charles J. Gerrish .....	282
Terrence R. McGaraghan .....	472
Scattering .....	1

Anne C. Grassie .....	206
Bruce E. Lindsay .....	558
Scattering .....	2

**FOR MODERATOR:**

Arthur C. Birch .....	563
Scattering .....	6

FOR CHECKLIST SUPERVISOR:	
Beatrice H. Craig .....	639
Scattering .....	0

**WARD 2**

Brian P. Brennan .....	629
Scattering .....	0

Jo-Ann Focht .....	590
Scattering .....	1

**WARD 3**

Scott F. Wensley .....	762
Scattering .....	6

Cecelia M. Smith .....	781
Scattering .....	2

**WARD 4**

Norma A. Blake .....	392
Arleen Clark .....	432
Scattering .....	0

Jacqueline M. Peters .....	769
Scattering .....	2

## FOR MODERATOR:

	WARD 5		FOR CHECKLIST SUPERVISOR:
Danford J. Wensley .....	645	Gertrude Brigham .....	627
Scattering .....	5	Scattering .....	2

## FOR WARD CLERK:

	WARD 1		FOR SELECTMAN:
Nancy J. Brown .....	603	Karla S. Quint .....	580
Scattering .....	1	Scattering .....	2

## WARD 2

Lorraine A. Morin .....	593	Norman J. Labrecque .....	526
Scattering .....	0	Melvin A. Rowe .....	172
		Scattering .....	0

## WARD 3

Karen L. Grossman .....	755	Tanis J. Hatt .....	711
Scattering .....	6	Scattering .....	4

## WARD 4

Edna T. Wallace .....	381	Linda A. Waterhouse .....	365
Douglas E. Young .....	388	Robert E. Young .....	442
Scattering .....	0	Scattering .....	0

## WARD 5

Grace A. Drapeau .....	490	Cindy R. Corriveau .....	283
Walter J. Ellsworth .....	174	Carol Saufley .....	34
Scattering .....	3	Karen K. Shea .....	114
		Donald R. Yeaton .....	222
		Scattering .....	3

## REFERENDUM QUESTIONS\*

		Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
1. Pari-Mutuel Harness Racing on Sundays?							
	YES	341	407	493	515	405	2161
	NO	337	324	446	354	367	1828
2. City Manager Form of Government?							
	YES	437	550	562	599	496	2644
	NO	247	193	387	259	277	1363
3. Mayor as Member of School Board?							
	YES	213	182	327	276	225	1223
	NO	467	557	627	588	544	2783

Referendum Questions cont.\*

		Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
4. Collective Bargaining in Public?	YES	341	407	493	515	405	2161
	NO	337	324	446	354	367	1828
5. Public Kindergarten?	YES	442	485	465	568	516	2476
	NO	243	245	379	308	253	1428

\*Full text of referendum questions shown below.

1. Should the City of Rochester allow the New Hampshire Pari-Mutuel Commission to license Pari-Mutuel Harness Racing in the City of Rochester on Sundays after the hour of 12 o'clock noon?

2. Do you favor changing the City of Rochester's form of government from a Mayor/Council form of government to a City Manager/Mayor-Council form of government? [Non-Binding Question]

3. Do you favor retention of the Mayor as a member of the Rochester School Board and as Chairman of the Rochester School Board's Finance Committee? [Non-Binding Question]

4. Are you in favor of amending the New Hampshire "Right-to-Know Law" (RSA 91-A) to require that collective bargaining with public employee's bargaining representatives or unions be conducted in public? [Non-Binding Question]

YES	469	504	583	622	530	2708
NO	186	198	323	217	207	1131

5. Do you favor the implementation of a public kindergarten program in the City of Rochester? [Non-Binding Question]

VOTER TURNOUT	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
# Names on Checklist;	2260	1965	2858	2137	2188	11408
# of Regular Ballots Cast:	668	714	925	862	729	3898
# of Absentee Ballots Cast:	35	48	50	49	63	245
% of Voter Turnout;	31.1%	38.8%	34.1%	42.6%	36.2%	36.6%

Respectfully submitted,  
Gail M. Varney  
City Clerk

PARTY AFFILIATIONS: October 24, 1987 [Checklist Used at 11/3/87 Municipal Election]

	REP	DEM	IND	Total
Ward 1:	570	648	1042	2260
Ward 2:	610	523	832	1965
Ward 3:	637	888	1333	2858
Ward 4:	461	854	822	2137

	REP	DEM	IND	TOTAL
Ward 5:	583	660	945	2,188
Total:	2,861 (25%)	3,573 (31%)	4,974 (44%)	11,408

**PARTY AFFILIATIONS: December 3, 1987**

Ward 1:	560	638	1,056	2,254
Ward 2:	607	519	837	1,963
Ward 3:	644	877	1,336	2,857
Ward 4:	457	848	829	2,134
Ward 5:	596	657	961	2,214
Total:	2,864	3,539	5,019	11,422

**REPORT OF THE DEPARTMENT OF CODE ENFORCEMENT  
1987 - 1988**

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

The following is a summary of the activities of the Code Enforcement Department from July 1, 1987 to June 30, 1988.

The Code Enforcement Department, which encompasses the duties previously performed by the separate departments of Building Inspection and Health, has been extremely active during this 12 month period. The department is responsible for the protection of the health and safety of the citizens of Rochester and its goal is to achieve and maintain quality standards in residential living condition as well as in the commercial and industrial environments.

The total revenue collected by the Code Enforcement Department was \$116,806.80 and is catagorized as follows:

Food Establishment Licenses . . . . .	\$ 8,560.00
Animal Control . . . . .	2,593.50
Code Enforcement Permits . . . . .	15,142.00
Building Permits . . . . .	<u>90,511.30</u>
	\$116,806.80

The total amount expended by the department, including a \$15,000.00 subsidy to the Rochester Visiting Nurses Association, was \$135,939.58.

**BUILDING INSPECTION**

Major duties of the department include the administration of the BOCA

Building Code, review and issuance of building permits, and inspection of construction sites to ensure their conformance to the Zoning Ordinance, Planning Board Approvals, and the Building and Life Safety Codes.

The City has seen a tremendous amount of construction activity during this 12 month period with many single family, multi-family and commercial buildings being constructed. A total of 1,400 building permits were issued with an estimated building cost of \$34,510,382.00. The following illustrates the continued growth within the City during the 1980's.

YEAR	BUILDING ESTIMATE COST	PERMITS ISSUED
81-82	\$ 3,086,107.95	425
82-83	6,620,778.00	454
83-84	5,469,322.50	510
84-85	15,161,269.00	707
85-86	26,409,601.00	1,005
86-87	57,445,635.00	1,727
87-88	34,510,382.00	1,400

## HEALTH

The major health related duties of the department continue to be the licensing and inspection of the City's food establishment industry. During the year, our food establishments have been inspected and they continue to maintain their national average of 84-85%. We have worked closely with the operators of food establishments to ensure compliance with the sanitary Food Code.

The Department also performed inspections of day care and foster home facilities, investigated housing code complaints and responded to various health related concerns of the citizens of Rochester.

The Animal Control Officer, Mr. Frank Callaghan, has remained very active. With the continued growth in the City, his has become an increasingly demanding position. Mr. Callaghan has done an excellent job in responding to the public needs.

The Board of Health has conducted meetings throughout the year and has accomplished many tasks as a Board.

The Board of Health is comprised of the following members:

Dr. Thomas Moon, D.V.M. - Chairman

Dr. Joseph Britton, M.D. - City Physician

Mr. John Stowell, H.O. - Secretary

Dr. James DeJohn, M.D.

Mr. William Keefe, P.D.

## CODE ENFORCEMENT

Other general activities performed by the department included inspection and licensing of mobile home parks, inspection of public school buildings and licensing of bowling alleys, movie theaters, pool tables, taxi cabs, junk yards, secondhand dealers, video games and hawkers and peddlers.

Respectfully submitted  
John Stowell - Director of Code Enforcement

**BUILDING PERMITS**  
Fiscal Year 1987 - 1988

Month/ Year	Conv. Homes	Founda- tions	Condos & Apartment Complex	Mobile Homes	Residential Additions	Commercial Buildings	Electrical							
							Alterations	Repairs & Repairs &	Outbuildings					
Jul. '87	14	1,265,200	1	5,078	13	517,131	69	258,697	2	1,203,500	3	17,116	19	13,420
Aug. '87	11	917,870			8	325,519	61	274,122	1	170,000	4	80,032	29	19,495
Sep. '87	8	550,500	3	10,500	1	24,000	6	189,500	50	421,450	8	121,200	29	93,098
Oct. '87	9	878,850	5	95,000	4	1,129,680	17	529,799	47	251,472	1	1,800,000	1	9,435
Nov. '87	1	120,000	1	9,700	1	86,250	12	377,525	33	257,300	2	398,463	4	400,500
Dec. '87	10	912,960			1	600,000	12	402,283	17	93,550	7	98,547	27	59,210
Jan. '88	3	355,000			5	490,000	3	132,500	19	102,880	1	65,000	9	383,112
Feb. '88	6	425,500			1	216,000	4	128,000	16	366,357	1	256,741	5	200,200
Mar. '88	8	664,800			1	129,000	4	140,500	26	202,614	4	593,750	6	169,241
Apr. '88	11	732,700	1	20,000	11	319,630	58	276,141	2	305,000	6	40,250	22	30,000
May '88	5	402,500			1	101,183	4	194,155	61	359,974	1	50,000	3	21,600
Jun. '88	8	512,016	1	19,500	2	218,000	14	491,200	70	610,022	11	154,383	20	31,850

BUILDING PERMITS CONTINUED

Plumbing	Signs	Pools	Other	Renewals			Monthly Total			Year to Date			Demolitions			Demolitions Year to Date Total	
							Total			Total			Total				
4	4,000	2	710	7	30,095	10	3,490	17	6,204,600	161	9,523,037	161	9,523,037	5	84,415	5	
6	40,050	3	11,675	3	24,800	2	2,150			129	1,945,213	290	11,168,250	2	18,900	7	
6	101,125	8	20,305	1	400	15	522,459	1	4,000	136	2,064,537	426	13,532,787	3	4,700	10	
4	2,800	1	75	1	8,200	6	240,985	2	535,000	120	5,493,296	546	19,026,083	4	33,505	14	
2	8,800	7	15,160			5	10,855			85	1,703,473	631	20,729,556	1	10,000	15	
3	6,600	4	5,000			3	28,100	7		62,750	91	2,269,000	722	22,998,556	1	500	16
3	10,300	6	11,300			5	11,790	2		115,000	86	1,800,358	808	24,798,914	2	42,800	18
5	35,750	2	4,400			2	9,800	8		407,540	61	2,059,088	669	26,858,002	2	138,600	20
6	14,400	5	3,370			5	6,450	8		164,200	90	2,106,806	959	28,964,808	4	111,200	24
3	11,250	10	16,900	3	54,000	11	20,555	5		43,600	143	1,870,026	1,102	30,834,834	3	62,300	27
11	161,730	3	1,965	2	19,058	15	25,900	4		26,500	139	1,435,567	1,241	32,270,401	1	6,700	28
11	31,693	3	305	6	89,359	10	89,359	3		25,900	159	2,239,981	1,400	34,510,382	4	27,200	32
	64	428,498	54	91,165	23	192,306	89	971,893	57	7,589,090	1,400	34,510,382	32	540,820			

## REPORT OF THE FIRE DEPARTMENT 1987-1988

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL OF THE CITY OF ROCHESTER, NEW HAMPSHIRE:

I herewith submit the Fire Report of emergency activities for the fiscal year of July 1, 1987 to June 30, 1988.

There were a total of 1,049 Alarms in the City of Rochester in 1987-1988 which consisted of the following:

Still Alarms 692; Permanent Men's Calls 13; Box Alarms, Central 139; Gonic 84; East Rochester 49; Mutual Aid Received 57; Mutual Aid Given 15.

These included Industrial 1; Mercantiles 11; Residential 44; Accident Responses (Vehicle) 63; Ambulance Assistance 52; Car or Truck fires 50; Brush and Grass Fires 60; Chimney Fires 16; Electrical Fires and Hazards 69; False Alarms 172; False Calls 20; Gasoline Hazards 33; Hurst Tool Responses 14; Smoke Scares and Honest Mistakes 64; Non-Residential 37; Miscellaneous 343; No School 4.

Below are the amounts reported by Insurance Carriers on Buildings and Contents involved in fires in 1987-88.

Estimated Value of Buildings .....	\$622,676.00
Estimated insurance on same .....	612,576.00
Estimated loss reported .....	90,676.82
Insurance paid on same .....	88,494.82
Estimated value of Contents .....	65,040.00
Estimated insurance on same .....	36,240.00
Estimated loss reported .....	8,102.12
Insurance paid on same .....	7,852.12

The following are the amounts reported on all vehicle fires occurring in the City. These include vehicles registered in other Cities and Towns of the State of New Hampshire, plus other States.

Estimated value of Vehicles .....	\$10,909.66
Estimated insurance on same .....	3,663.61
Estimated loss reported .....	10,909.66
Insurance paid on same .....	3,363.61

At this time I wish to express my appreciation to His Honor the Mayor, and members of the City Council, the Committee of the Fire Department, all members of the Rochester Fire Department, Police Department and to all other persons or agencies who have rendered us assistance through-

out the fiscal year 1987-1988.

Respectfully submitted,  
Robert E. Duchesneau  
Fire Chief

**REPORT OF THE LIBRARIAN OF THE ROCHESTER PUBLIC LIBRARY  
1987-1988**

**TO THE HONORABLE MAYOR, CITY COUNCIL AND BOARD OF TRUSTEES OF THE ROCHESTER PUBLIC LIBRARY:**

Nineteen eighty-seven/nineteen eighty-eight was again a year of challenge, striving to make this city department an improved community institution.

After a careful study the library administration selected a security system for the library with the intent of better protecting the investment continually being made to enlarge and improve the library collection. The technical system reminds patrons to have materials checked out properly so that librarians can know where a book, or any circulating item, is when it is not on the shelf. A security system deters misuse of a library function and improves library effectiveness.

With funds appropriated for a preliminary architectural study for library renovation, the trustees chose an architectural firm to draw up plans that would provide access for the handicapped and additional space for library materials, especially the newer library offerings of audio and video cassettes, record disks, paperbacks, computers, microform readers, items that were not a part of a library's fare in 1905 when the library was built. Describing needs and wishes to an attentive architect was an exciting event for all the staff and the trustees. We are all hopeful that the plans may progress from architectural renderings to physical reality.

The library acquired the services of a full time children's library assistant this year, and together the two children's librarians planned and carried out an excellent summer program that involved 150 children. All participants were stimulated to read but in a noncompetitive atmosphere - reading for quality and fun rather than for quantity.

The library's involvement with the Seacoast Area Integrated Automation System (SAILS) progressed to the status that the UNH Dimond Library went on line at the beginning of the summer session. Another advancement to the project was the hiring by the State Library of an executive director of SAILS, a position necessary to coordinate planning. UNH is the central system for our area and with their progress established, the remaining libraries can work on entering their holdings into the data base.

It is with great appreciation for the opportunity of serving as librarian that I complete another year. The position of librarian is fulfilling because of the merchandise — the books, periodicals, videos, etc. that stack the shelves waiting to delight, educate, or instruct — and because of the patrons, adults and children, who come in search of a desired item for any of the mentioned reasons. People and books combined make a happy scenario. My very sincere thanks to my co-workers, the library trustees, and Friends, the Mayor, and all the people working to make this city a fine place to live or work.

#### TRUSTEES

Diane Brennan, Chairperson .....	Term to Expire in 1989
Natalie Wensley, Secretary .....	1989
Jeremiah Minihan, Treasurer .....	1991
David Pearson .....	1990
Harry Rose .....	1990
Ann Marie Cassevechia .....	1991
Mayor Richard Green .....	Ex-officio

#### STAFF AS OF JUNE 30, 1988

Librarian .....	Roberta Ryan
Children's Librarian .....	Karen McCarthy
Reference Librarian .....	Cynthia Scott
Circulation Librarian .....	Elise Brelis
Serials Librarian .....	Eleanor Berney
Business Co-ordinator .....	Gail Pearson
Cataloging Clerk .....	Blanche Valley
Assistant Children's Librarian .....	Nancy Campbell
Librarian's Assistant .....	Pat Roese
	Ruth Clough
Page .....	Joseph Wilbur
Substitute .....	John Collins
	Theresa Locke
Custodian .....	Juanita Goodwin
	Harold Goodwin
Volunteer .....	Alexina Drapeau
Work Study Employment .....	Yvonne Rae Berry

#### TRUST FUNDS

	ORIGINAL PRINCIPALS
Mary Brock .....	\$ 5,000
Jennie Farrington .....	1,000
Sam Felker .....	5,000
Charles and Aroline Greenfield .....	5,000

	ORIGINAL PRINCIPALS
John Greenfield . . . . .	\$ 5,000
John Hanscom . . . . .	5,000
Wallace Hussey . . . . .	2,500
Charles Jenness . . . . .	1,250
John McDuffee . . . . .	5,000
Leon Salinger . . . . .	35,000
Kenneth Thompson . . . . .	10,000
Sarah Varney . . . . .	<u>1,000</u>
	<u>\$80,750</u>

#### GIFT FUNDS

Phyllis Bliss . . . . .	\$ 1,000
Pearl & Charles Green and Olive M. Woodward . . . . .	2,500
James Edgerly Memorial . . . . .	<u>2,500</u>

#### LIBRARY COLLECTION

Books . . . . .	55,291
Microforms	
Microfilm . . . . .	173 rolls     11 titles
Microfiche . . . . .	1676 sheets     13 titles
Audio Materials	
Audio Recordings . . . . .	1,725
Video Cassettes . . . . .	172
Computer Software . . . . .	69
Prints, Games, Toys, Puzzles . . . . .	199
Number Periodicals and Newspapers . . . . .	218

#### LIBRARY SERVICE

Public Service Hours, Annual . . . . .	3,150
Number of Borrowers Registered this Year . . . . .	2,961
Patrons register for 3 years)	
Adult Circulation . . . . .	65,769
Juvenile Circulation . . . . .	39,295
Total Circulation, All Materials . . . . .	105,064
Number of Programs . . . . .	510
Total Number of People Served by Programs . . . . .	10,072

#### RESOURCE SHARING

Interlibrary Loan	
Provided to Other Libraries by Rochester . . . . .	200
Received from Other Libraries . . . . .	468

## LIBRARY INCOME BY SOURCE

City of Rochester - Operating Budget . . . . .	\$184,776.12
City of Rochester - Capital Budget . . . . .	20,697.89
State of New Hampshire . . . . .	109.00
Trust Funds and Interest . . . . .	7,167.15
Fines and Fees . . . . .	5,211.68
Out of Town Registrations . . . . .	2,455.00
Gifts . . . . .	1,016.07
Book Sales . . . . .	1,873.54
Copy Machine Profit . . . . .	857.13
Miscellaneous, Transfers and Interest . . . . .	6,501.05
Beginning Balances . . . . .	<u>11,763.66</u>
<b>TOTAL INCOME . . . . .</b>	<b>\$242,428.29</b>

## LIBRARY OPERATING EXPENDITURES

Salaries . . . . .	\$126,734.28
Longevity . . . . .	1,100.00
Books, Periodicals, Pamphlets . . . . .	39,332.71
Microfilms and Microfiche . . . . .	3,043.71
Computer Software . . . . .	534.14
Audio and Video Cassettes . . . . .	5,763.50
Rebinding . . . . .	217.15
Trustees State Dues . . . . .	104.00
Equipment . . . . .	1,963.85
Electricity . . . . .	3,660.09
Telephone . . . . .	1,412.10
Fuel . . . . .	2,266.03
Building Maintenance . . . . .	3,770.01
Staff Development, Conferences, Travel, etc. . . . .	508.25
Special Events . . . . .	713.62
Supplies . . . . .	4,571.80
Janitor Services . . . . .	10,066.65
Postage . . . . .	1,216.50
Service Contracts . . . . .	760.00
Miscellaneous, Transfers, etc. . . . .	5,675.37
East Rochester Library . . . . .	3,023.00
Capital Improvements . . . . .	20,697.89
End of Year Balance . . . . .	<u>5,113.64</u>
<b>GRAND TOTAL . . . . .</b>	<b>\$242,428.29</b>

## **REPORT OF THE DEPARTMENT OF PLANNING, DEVELOPMENT AND ZONING 1987-1988**

**TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF  
ROCHESTER:**

This annual report reflects an exciting and busy period in the history of Rochester. In January 1984, the Mayor and City Council created the Department of Planning and Development to seriously plan for the City's growth and economic development. City leaders recognized that growth is inevitable, and, to insure that changes will lead to a healthy and vital community in the years to come, they integrated the Community Development, Planning, and Economic Development functions to minimize duplication and maximize our ability to respond to the pressures of growth.

The Department of Planning, Development and Zoning has experienced an extremely busy year, reflecting both the desirability of Rochester as a center for growth and the economic growth potential in the Seacoast area of New Hampshire.

General activities of the Department include: Renovation of the City Hall Opera House, administration with the Recreation Department of grant funds secured for work on the Common, coordinating Rochester's efforts to comply with Federal requirements regarding accessibility to the handicapped. The "Removal of Architectural Barriers" was accomplished by the construction of the "courtyard addition" and elevator to the City Hall and Police Station in a support effort to make public buildings handicapped accessible.

### **COMMUNITY DEVELOPMENT**

During the 1987-88 program year \$236,751.40 was expended toward the completion of the "courtyard addition" and elevator in order to make the City Hall and Police Station handicapped accessible. The Community Development Department has continued to provide technical services and financial assistance to support adequate supplies of safe, decent, sanitary, handicapped accessible, and affordable housing for low/moderate income families in Rochester. The Community Development Staff committed time to locally administer support to initiate the rehabilitation of sixty (60) units in Rochester. Financial assistance for the sixty (60) units was provided by the Rochester Housing Rehabilitation Program, State Rental Rehabilitation and the 312 Loan Program.

The Community Development Department is currently establishing a three year goal for the "Housing Assistance Plan". The "Housing Assistance Plan" serves to establish goals for assistance best suited to meet the needs of lower income persons and to further the revitalization of the community, including the restoration and rehabilitation of housing

stock through the use of a broad range of techniques for housing restoration. The City of Rochester recognizes the need to expand housing opportunities for lower-income persons and has made a commitment to participate in area wide solutions of housing problems.

## ECONOMIC DEVELOPMENT

The Rochester Economic Development Commission was very active during the year. The purchase of the Public Service Co. land was finally brought to a close after years of negotiations. In January, the board of directors voted to sell the land to the City. Unfortunately, the company filed bankruptcy two weeks later. The Commission was determined not to give up. Public Services worked closely with the City to plead our case before the court. In mid June, the judge allowed the sale to go through and the City finally could go forward with the Ten Rod Road Industrial Park.

While the judge was making his decision, we continued to move forward. Specifications were drawn up for the design and construction of the park. Bids were opened and on the last week of the fiscal year, the City Council voted to award the contract to Midway Construction, the low bidder. The Commission is truly excited by the prospects for this new industrial park.

The amount of interest in Rochester and the industrial park testify to the fact that Rochester is fast becoming the community for industrial development. Why is this a fact? The strong support of the Mayor and City Council, the solid infrastructure, the beautiful downtown, the talented workforce, the good access and the pro-industry attitude all contribute to our reputation. The foundation has been laid, 1988-89 will be the best industrial year the city has ever had.

## PLANNING

The Planning Board consists of nine members. Six of these members are appointed for three year terms by the Mayor. Three other members include the Mayor, a City Council member and a City Administrative Official. The Mayor serves while in office. The Council member is selected by the Council and serves on the Planning Board during the same term he/she is on the Council. The City Administrative Official is appointed by the Mayor and serves on the Board during the period the Mayor is in office.

This year has been extremely busy for the Planning Department due to the additional meetings the Board has conducted to effectively evaluate the large number of applications for development. Planning Department staff, Department Heads, the Mayor's office and Board members are working hard to insure that the City's interests are effectively represented during the review process. The Planning Board is also responsible for making recommendations to the City Council regarding the Zoning Ordinance

and the Mobile Home Ordinance and must insure that the Site Review and Subdivision Regulations are consistent with the Ordinance.

Through staff and volunteer efforts, the City has worked closely with our Strafford Regional Planning Commission, other regional planning organizations, and has taken advantage of many educational opportunities.

The following list represents applications and requests received between July 1, 1987 and June 30, 1988 in the following catagories:

Limited Subdivisions .....	31
Major Subdivisions-Preliminary .....	23
Major Subdivisions-Final .....	35
Applications for License to operate a Mobile Home Park .....	0
Applications for Site Review .....	55
Applications for Excavation Permits .....	1

## ZONING

The Zoning Board of Adjustment has not been exempt from the increased activity level in the City. This year One Hundred and Nineteen (119) cases have come before the Zoning Board of Adjustment.

Respectfully submitted,  
Peer Kraft-Lund  
Planning, Development  
and Zoning, Director

## REPORT OF THE ROCHESTER POLICE DEPARTMENT 1987-1988

TO THE HONORABLE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

The following is an account of the Rochester Police Department for the fiscal year July 1987-1988.

### MOTOR VEHICLE ARRESTS

Change of Address .....	7	Littering .....	0
Conduct after accident .....	91	Load spill .....	0
Defective Equipment .....	9	Misuse of plates .....	27
DWI .....	143	Misue of power .....	57
Fail to dim lights .....	2	Motorcycle lic. req .....	0
Fail to keep right .....	2	Obstructed view .....	1
Fail to stop f/police Off. ....	1	One Way Street.....	7
Fail to yield right of way .....	24	Oper. w/o lights .....	5
Illegal parking .....	0	Oper. w/o license .....	107

Oper. Uninspected veh . . . . .	150	Solid line . . . . .	43
Oper. unregistered veh . . . . .	59	Speeding . . . . .	848
Passing bus . . . . .	0	Stop sign/light . . . . .	263
Reckless Operation . . . . .	9	Transporting alcohol . . . . .	6
Revocation/suspension . . . . .	120	Transporting drugs . . . . .	8
Smooth tires . . . . .	28	Miscellaneous . . . . .	80
			2,097

#### CRIMINAL ARRESTS

Arson . . . . .	1	Fugitive from Justice . . . . .	4
Assault/Misdemeanor . . . . .	90	Hindering Apprehension . . . . .	1
Assault/Felony . . . . .	9	Homicide . . . . .	3
Issuing Bad Checks . . . . .	14	Littering . . . . .	4
Bail Jumping . . . . .	0	Lodger . . . . .	1
Bench Warrant . . . . .	127	Possession Alcohol . . . . .	25
Burglary . . . . .	19	Possession Drugs . . . . .	37
Shoplifting . . . . .	32	Possession Stolen Prop. . . . .	11
Criminal Mischief . . . . .	24	Rape . . . . .	13
Criminal Liability . . . . .	4	Reckless conduct . . . . .	1
Criminal Threatening . . . . .	11	Resisting arrest . . . . .	48
Criminal Trespass . . . . .	21	Robbery . . . . .	2
Disorderly conduct . . . . .	41	Safekeeping . . . . .	234
Escape . . . . .	3	Theft . . . . .	23
Forgery . . . . .	7	Miscellaneous . . . . .	64
			874

The combined total motor vehicle and criminal arrests for fiscal year July 1987 to June 1988 is 2971.

#### ACTIVITIES

Accidents . . . . .	1568	Burglaries . . . . .	194
Aid to Departments . . . . .	788	Complaints Answered . . . . .	6744
Aid to Persons . . . . .	2405	Escorts . . . . .	495
Alarms Answered . . . . .	101	Fatalities . . . . .	5
Alarms False . . . . .	300	Missing Persons . . . . .	164
Articles Found . . . . .	269	Missing Person/Return . . . . .	131
Articles Lost . . . . .	127	Murders . . . . .	1
Articles Stolen . . . . .	793	Robberies . . . . .	3
Autos Recovered . . . . .	37	Suicides . . . . .	7
Autos Stolen . . . . .	63	Vandalism . . . . .	1073
Blood Relays . . . . .	0	Warnings . . . . .	1,538
Buildings Unlocked . . . . .	512		18318
Total Log Entries . . . . .			34998

Respectfully submitted,  
Kenneth P. Hussey, Chief of Police

**ROCHESTER POLICE COMMISSION  
Rochester, NH 03867**

Kenneth P. Hussey, Chief of Police, Chairman Ronald Lachapelle, Commissioner Edward Flanagan, Commissoner Roger Beaudoin.

**BREAKDOWN OF MEETINGS FOR 1988**

The members of the Rochester Police Commission held a total of 25 meetings in 1988 equaling 73 hours and 9 minutes.

There were 16 regular and executive session meetings, and 9 executive session only meetings in 1988.

Regular Meetings . . . . .	16:08	16:08 (Total Reg. Session)
Executive Ses. in Reg. . . .	24:22	
Executive Session Only . . .	<u>32:39</u>	<u>57:01</u> (Total Ex. Session)
TOTAL . . . . .	73:09	73:09

Respectfully submitted,  
Rebecca J. Warburton, Secretary

\*This does not reflect the hours spent on the hearing regarding Sgt. Kenneth McGee in February 1988.

**GENERAL SUMMARY, YEAR 1988**

The Rochester Police Commission respectfully submits the following general summary of the work of the Commission during the year 1988.

Upon embarking with our duties and mission for 1988, the Commission set out to address significant business which carried over from 1987 and at the same time started to establish goals for the year 1988.

During the year, multiple meetings were held requiring a large number of hours to carefully and thoroughly address the needs of the Department and Community. There were a total of 25 meetings equaling 73 hours and 9 minutes. Sixteen meetings were both part public and part executive session which breaks down to 40 hours and 30 minutes of meetings. There were 9 executive session only meetings which equaled 32 hours and 39 minutes.

This has been a building year to establish a base for the years ahead in a number of areas requiring attention and development.

The cooperation of the Chief of Police, command staff, supervisory personnel, patrol officers, investigative staff and all support personnel has been positive and productive. The Commission is grateful for this support.

Major accomplishments during 1988 were as follows:

1. The administrative Division has worked hard in successfully placing on-line and in-house computer system. The benefit of the system will be

appreciated as the data base grows. This system has streamlined many aspects of Departmental operations.

2. The Commission has updated its policy and rules. This update has been given to all employees who are subject to the Police Commission.

3. A great deal of work was required to modernize the promotional process. The services of an independent agency was approved and utilized in establishing an eligibility list for the position of sergeant, good for a one year period.

4. Continued work and lengthy meetings dedicated to the pre employment process for patrol officers, has been productive and afforded a means to maintain staff levels. The number of excellent candidates is indicative of professional growth and standing of the Department.

5. With the assistance and dedicated effort of personnel, all position specifications were re-written, updated and approved by the Commission. This required lengthy discussion, review and modification. As we end the year, all positions within the Department have an updated specification.

6. A review of training needs resulted in some major accomplishments. The Department is one of a few which has an outstanding recruit training program approved by the Police Standards and Training Council. Through the efforts of the Training Officer with support from in-house staff, our officers receive an outstanding training program covering a number of critical areas.

Subsequently, the officers are assigned to highly qualified officers, designated FTO, who directly supervise and provide training on the street in providing service to the Community.

7. Recognizing the need to provide support to police personnel, all who desired were administered hepatitis shots to offer the best protection to our employees.

8. Regular staff meetings have been implemented to provide a forum for the exchange of ideas, recognize problems and hopefully address them to improve the operational standards of the Department.

9. The Commission held two meetings with all employees of the Department during the year for the purpose of promotion understanding and needs. These meetings were positive and the Commission would like to feel were of benefit to all.

10. Key assignments and promotions during the year were:

A. Captain David Winship transferred from Investigations to Patrol Division Commander.

B. Lieutenant Theodore Blair promoted to Captain Investigative Division.

C. Sergeant John Cook promoted to Lieutenant, Department Prosecutor.

D. Patrolman David Dubois promoted to Sergeant.

E. Patrolman Robert Pease promoted to Sergeant.

11. The Department has embarked upon intensive training in several areas with emphasis upon management/supervisory education. All key supervisors have or in the immediate future will have attended and completed the Law Enforcement Management program held at Babson College.

In addition to the above, a number of employees have attended specialized training programs both in State and out of State.

12. The Department is establishing an employee evaluation format from the Chief down through the patrol officers.

This has been a difficult and challenging year for the Commission and the Department. Despite some sensitive and serious matters, a great deal has been accomplished and we look forward to 1989.

The Commission expresses its thanks to the Honorable Mayor, members of the City Council and the citizens of Rochester for their support and assistance.

Ronald G. Lachapelle, Chairman

Edward L. Flanagan, Commissioner

Roger W. Beaudoin, Commissioner

## **REPORT OF THE PUBLIC BUILDINGS DEPARTMENT 1987-1988**

**TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

The responsibilities of the department consisted of repair and maintenance of assigned City buildings, as well as park and recreational maintenance. Staff members include the Public Buildings Supervisor, the Public Buildings Foreman, one full time maintenance person, one full time City Hall custodian, two contract custodians for the East Rochester and Gonic Town Halls and two temporary summer employees.

Major accomplishments for the period included:

Removal of underground fuel oil storage tanks at the Gonic and East Rochester Fire Stations, assistance with the construction of the handicapped access addition at City Hall, interior renovations to City Hall, maintenance of outdoor swimming pools, flooding and maintenance of outdoor skating rinks and snow plowing.

The department will continue, with the cooperation of the Mayor and City Council, to revitalize the City's physical plants.

Respectfully submitted,

John Stowell

Supervisor of Public Buildings

**ANNUAL REPORT DEPARTMENT OF PUBLIC WORKS  
1987 - 1988**

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

The activities of this department are as follows:

BODY WORK & PAINTING	SPRING & FALL CLEANUP
(2) trucks & plows	374 Loads
(1) sidewalk roller	
FILL FOR DUMP	TREES TAKEN DOWN
5,408 yards	84 trees
STUMPS GROUND DOWN	
58 stumps	
CULVERT & ROAD WORK	
Aubert Project	Franklin Street
Bernard Road	Chesley Hill Road
Old French Hussey Road	Paradise Project
SNOWFALL	
59½ inches	1122 tons salt used
(2) storms plowed	3215 tons sand used
38 days salting & sanding	Brush cutting on roads
PAVING FOR 1987 -1988 SEASON	
Sheepboro Road	Elizabeth St.
Eastern Ave.	Janet St.
Franklin St. (So. Main to Chamberlain)	So. Main St.
Aubert Project	Railroad Ave.
Knight St.	Columbus Ave. (fm. So. Main to Hancock St.)
Upham St.	Winter St.
May St.	Old Milton Rd. (north)
King St.	Oak St. Rochester
Spruce St.	Front St. Rochester
Logan St.	Heaton St.
Court St.	Silver St.
Farrington St.	Ricker Ct.
Linden St.	School St.
Furbush St.	Stillings Ct.

## PAVING FOR 1987-1988 SEASON CONTINUED

Academy St.	Harding Ave. Gonic
Bernard Rd.	Autumn St. Ext.
Preston St.	First St.
Richardson St.	Grove St. Gonic
Coleman St.	Bridge St.
Lowell St.	River St.
Juniper St.	No. Main St.
Harding St.	

Respectfully submitted,  
Bert D. George, Commissioner  
Department of Public Works

## REPORT OF WATER AND SEWER WORKS FOR 1987-1988

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

The activities of these departments by division are as follows:

### WATER DIVISION

Meters Installed .....	372
New Services .....	156
Complete Relay Service .....	15
Relay-Main to Stop .....	54
Relay-Stop to Cellar .....	11
Discontinued Services .....	3
Repairs to Services .....	157
Replace/Repairs to Mains .....	33
Turn Off Water .....	32
Turn On Water .....	72
Repair/Replace Hydrants .....	12
Gate Boxes Raised .....	3
Water Service Estimates .....	25
Water Line Inspections .....	75
Miscellaneous Services .....	73

### SEWER DIVISION

Sewer Service Calls .....	190
New House Services .....	36
Repairs to Services .....	4
Sewer Service Estimates .....	55

## **REPORT OF THE DEPARTMENT OF RECREATION AND YOUTH SERVICES 1987 - 1988**

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

The Department of Recreation and Youth Services is comprised of three programs, Recreation, Court Diversion, and the Youth Connection, all administered under a single budget.

The Recreation program provides a diversified range of activities to meet the leisure time needs of the community.

The Court Diversion program provides an alternative to the judicial system for selected Rochester youths who have committed delinquent offenses.

The Rochester Youth Connection program "connects" mature stable adults with youngsters who need companionship and role-modeling. The program also provides interested youth with the opportunity to volunteer at selected worksites.

The coordinators are each responsible for the development and implementation of their individual programs. They work in conjunction with the Director who, in addition to this Recreation program responsibilities, performs various administrative duties.

The recreation program has continued to grow in size of programs and number of program offerings as well as in stature in the community. We have been able to offer a wide variety of activities for the leisure time pursuits of the citizens of Rochester, at the same time adhering to a strict departmental budget.

The program continues to enjoy the cooperation with the many private youth organizations in town, including the Rochester Youth Soccer League, the Roger Allen Little League, Westside Little League, Midget Football, and Youth Hockey. The efforts of these groups to help serve the needs of our youth in a positive manner should be commended.

Our two major seasons continue to be Summer and Winter. Summer continues to be enjoyed by any residents, with three pools in full operation, teaching nearly 500 youth Red Cross swimming lessons from preschoolers through advanced lifesaving, four area playgrounds, tennis lessons, and youth track and field meets. Winter is equally busy with over 400 youth participating in basketball programs for grade 3 through high school, 140 youth enjoyed our annual ski program, and we maintained 3 outdoor skating rinks for general public use.

Through the year we have been able to offer many new and exciting programs and activities to the residents of Rochester, including dance classes, creative movement, jazz, ballet, the community center gameroom, arts and crafts, karate, open gym time, adult volleyball, and special trips

are to name but a few.

During the past year, the Court Diversion program received twenty-six official referrals. Several additional youngsters were assisted in a less formal manner. Of the total number, two-thirds were male and one-third were female, this represents a sizeable increase in the female referrals. Over half of the offenses consisted of vandalism or shoplifting. Seventy percent of the youngsters attended Spaulding Junior High School.

In the Diversion program, youthful offenders are given the opportunity to act in a responsible manner through a carefully negotiated contract. As a result \$831.59 was earned by youngsters and repaid to victims. In addition, 411 hours of service work were performed to benefit the community of Rochester.

Thirteen dedicated volunteers continue to meet monthly to put together creative contracts which help children to learn from their mistakes. They have contributed over three hundred hours to the negotiating process. The Diversion program also had the energetic services of intern Megan O'Hara, a senior at UNH in the Department of Family and Consumer Studies. She worked twenty hours a week for the Spring semester.

In its second year, as a response to the needs of local youth, the Rochester Youth Connection was able to "match" 18 city children with adult companions. A volunteer and child spend 3-5 hours a week in activities they both enjoy. That means adult volunteers donated 2016 hours of service to the City and provided guidance, support, and friendship to troubled, at-risk youth. Except in certain cases, these children are referred by the school system, which includes teachers, counselors, and administrators. There are presently over 20 youngsters waiting for adult companions. In order to increase volunteer recruitment the Youth Connection is organizing past and present adult companions, along with volunteers from the public relations field. This group will be looking to maximize recruitment efforts by concentrating our energies and getting more "alumnus" involved in continuing the program.

The Youth Volunteer Program places youth ages 12 to 16 in a community service worksite for 2 to 4 hours per week. Applicants receive training in interview skills and working habits as well as on the job training. The possibility of paid employment is excellent incentive for youth to do a good job and show their skills. There were 72 youth volunteers over the past year donating 2640 hours of service to the local businesses and agencies.

The Rochester Youth Connection is growing slowly in response to the great needs of local youth. By increasing our use of volunteers we can reach more of the community as both helpers and receivers.

The Department of Recreation and Youth Services continues to grow and work closely with other City Departments and agencies. We are striving to service the needs of the Community as well as maintain a high

quality level.

I would like to thank the Mayor, the City Council, all of the various department heads, the citizens of Rochester, and the countless volunteers for showing support and cooperation over the past year.

Respectfully submitted,  
W. Brent Diesel, Director

## REPORT OF THE SUPERINTENDENT OF SCHOOLS 1987-88

TO THE SCHOOL BOARD AND CITIZENS OF ROCHESTER:

During the 1987-88 school year, Rochester Schools enjoyed many successes. First, and foremost, were student achievements and honors which indicate good teaching and the strong, cooperative efforts of both students and their parents. Although it would be impossible to name all the honors bestowed on our students in the short space available, I would like to mention a few of the highlights.

One of the most unique honors went to the sixth grade in one Rochester school which took two Mock Trial teams to the state finals and won both first and second place in New Hampshire. Likewise, our high school's Future Business Leaders of America chapter was recognized as the outstanding Chapter in the state. Spaulding students represented Rochester well both at the state and national FBLA competitions for the second consecutive year.

Our Air Force Junior ROTC program also received national recognition, being named an Honor Unit, which places it in the top ten percent of all ROTC units nationally. This is not the first time that the Spaulding program has been recognized for excellence and represents a continued commitment to top achievement by our staff and students.

Rochester students shined in the area of scholarships again in 1987-88. A record \$102,000 in cash awards plus other scholarships was given to Spaulding seniors in recognition of excellence in academics, athletics and other pursuits. This shows a dedication to higher education by our students, their parents and the community.

Besides going to competitions elsewhere, Rochester Schools have shown an interest in serving other New Hampshire students through hosting such events as the New Hampshire All State Music Festival and the statewide Hershey Track Meet. These events involved time beyond the contract day for staff, opening homes to strangers for parents and other community members, and a lot of hard work for students in making sure that everything worked as it should. Since my arrival in Rochester, I have heard marvelous reports of professionalism and excellent planning in these events.

Spaulding High School continued Project Graduation in 1988, a community based program aimed at providing alcohol and drug free activities for our high school students at graduation time. This is one of several projects for dealing with alcohol and other drug abuse in our schools. Community members have assisted the School Department in other areas as well through participation as classroom volunteers, in booster groups, through donations of time and money to student organizations and numerous other contributions for the good of our young people. We applaud and appreciate the community of Rochester for its interest in tomorrow's leaders.

Rochester is part of the leading edge in classroom programs. While many districts throughout the United States are beginning to talk about strengthening their curriculum with "writing process" and "whole language approach," Rochester has these programs in place and running well to give our students a head start in important communication skills. We have also continued our pledge to keep our students involved in new computer technology which is becoming increasingly important in the job market. This year we received an Interactive Videodisc Technology grant which provided us with eleven laser disc systems which will be used to strengthen our training in both science and art. We have also continued participation in computer projects funded by past grants.

The 1987-88 school year was also a year of excellence in curriculum. We can now say, for the first time in recent history, that all of our elementary curricula have been revised within the past three years. The revisions involved participation of teachers and administrators in looking at the future needs of our students and making what we teach match what they will need to know. The review of curriculum will be an ongoing process which will allow us to constantly upgrade to meet the demands of an everchanging society.

This was also a year for looking at student needs for space and up-to-date facilities. Improvements have been made in every building, including major renovations in some schools. For example, we have completed the addition of Gonic which provided six additional classrooms and have secured eight additional classrooms in modular units at McClelland School for the beginning of the 1988-89 school year. This will allow us to reduce class sizes, move some special programs out of closets, off stages, and to plan for some growth in future years. An engineering study was done at Allen School to see what could be done with a crack in the wall to assure safety for the children there. The crack will be monitored for one more year to determine the best corrective action. The School Board authorized a complete assessment of asbestos containing materials in the school in compliance with state and federal standards, and took leadership in having water in the schools analyzed for lead content without waiting for a federal

mandate. We have received a clean bill of health with regard to water quality and are developing asbestos management plans for each building to protect the air quality and safety of the students and staff who are in the schools.

While we acknowledge that there are, and always will be, some problems in our schools, we are proud that we face the problems squarely and find a way to deal with them. It is my firm opinion that the overall health of our school district is excellent and that — with the commitment of the community, staff, and students — Rochester Schools will continue to be numbered among the best.

Respectfully submitted,  
Raymond Yeagley  
Superintendent of Schools

#### **SCHOOL BOARD - CITY OF ROCHESTER**

**July 1, 1987 - June 30, 1988**

Mayor Richard Green, Ex-officio Member

WARD ONE — Karl Quint, (Richard Bickford - 1-14-88), Nancy Brown

WARD TWO — Kenneth R. Latchaw, (Stanley Kalishman - 1-14-88), Marion S. Goodwin (resigned May, 1988), Caroline McCarley (6-9-88)

WARD THREE — Leslie G. Horne, Jr.; Alan Reed-Erickson, (Richard Sliwoski - 1-14-88)

WARD FOUR — Roland R. Roberge, (Raymond A. Lundborn - 1-14-88), Marc Bergeron

WARD FIVE — Peter K. Howland (Resigned 6-10-88), Jerold D. Barcomb, (Bruce Lindsay 1-14-88)

AT LARGE — Bert D. George, (Roland R. Roberge - 1-14-88), Frank Ernst (resigned 7-10-87), Raymond A. Lundborn (9-8-87)

#### **STANDING COMMITTEES**

**July 1, 1987 - December 31, 1987**

PERSONNEL COMMITTEE — Leslie G. Horne, Jr. Chairman  
Frank Ernst (Marion S. Goodwin 10-87), Bert D. George

INSTRUCTION COMMITTEE — Kenneth R. Latchaw, Chairman  
Karla Quint, Marion S. Goodwin

BUILDING COMMITTEE — Marc Bergeron, Chairman  
Peter Howland, Alan Reed-Erickson

SPECIAL SERVICES COMMITTEE — Jerold D. Barcomb, Chairman  
Roland R. Roberge, Nancy Brown

FINANCE COMMITTEE — Mayor Richard Green, Chairman  
Bert D. George, Alan Reed-Erickson, Leslie G. Horne, Jr., Marc Bergeron, Jerold D. Barcomb, Kenneth R. Latchaw

**STANDING COMMITTEES**  
**January 14, 1988 - June 30, 1988**

PERSONNEL COMMITTEE — Nancy Brown, Chairman  
Marc Bergeron, Stanley Kalishman  
INSTRUCTION COMMITTEE — Bruce Lindsay, Chairman  
Stanley Kalishman, Bert D. George  
BUILDING COMMITTEE — Richard Bickford, Chairman  
Peter Howland (Caroline McCarley 6-29-88), Richard Sliwoski  
SPECIAL SERVICES COMMITTEE — Bert D. George, Chairman  
Roland R. Roberge, Marc Bergeron (Chairman as of 3-2-88)  
FINANCE COMMITTEE — Mayor Richard Green, Chairman  
Leslie G. Horne, Jr., Raymond A. Lundborn, Nancy Brown, Richard Bickford, Bert D. George (Marc Bergeron 3-2-88), Bruce Lindsay

**SPECIAL COMMITTEES**  
**July 1, 1987 - December 31, 1987**

DISCIPLINE COMMITTEE — Marc Bergeron, Chairman  
Karla Quint, Jerold D. Barcomb  
STAFF DEVELOPMENT — Karla Quint  
RECREATION COMMITTEE SCHOOL BOARD REPRESENTATIVE —  
Jerold D. Barcomb  
SPECIAL EDUCATION — Marion S. Goodwin  
ACCOUNTABILITY — Nancy Brown  
NEGOTIATIONS COMMITTEE — Nancy Brown, Peter K. Howland, Bert D. George  
LIAISON COMMITTEE — AREA SCHOOL BOARD — Nancy Brown,  
Marion S. Goodwin  
JOINT BUILDING COMMITTEE (GONIC ADDITION) — Bert D. George,  
Chairman, Marc Bergeron, Leslie G. Horne, Jr., Marion S. Goodwin, Alan Reed-Erickson, Ex-officio member: Mayor Richard Green  
JOIN BUILDING COMMITTEE (VOCATIONAL ADDITION) — Mayor Richard Green, Chairman; Roland Roberge, Peter K. Howland, Leslie G. Horne, Jr., Bert D. George

**SPECIAL COMMITTEES**  
**January 14, 1988 - June 30, 1988**

DISCIPLINE COMMITTEE — Raymond A. Lundborn, Chairman  
Richard Bickford, Marc Bergeron  
STAFF DEVELOPMENT — Marion S. Goodwin  
RECREATION COMMITTEE SCHOOL BOARD REPRESENTATIVE —  
Marc Bergeron

ACCOUNTABILITY — Nancy Brown  
NEGOTIATIONS COMMITTEE — Nancy Brown, Peter K. Howland, Bert D. George  
LIAISON COMMITTEE — AREA SCHOOL BOARD — Nancy Brown, Marion S. Goodwin  
SUPERINTENDENT SEARCH COMMITTEE — Leslie G. Horne, Jr. - Chairman; Mayor Richard Green, Nancy Brown, Richard Bickford, Bruce Lindsay, Bert D. George  
LONG-RANGE PLANNING COMMITTEE — Marc Bergeron, Chairman; Nancy Brown, Richard Sliwoski  
POLICY REVIEW COMMITTEE — Richard Sliwoski, Chairman Peter K. Howland, Roland R. Roberge  
JOINT BUILDING COMMITTEE (GONIC ADDITION) — Bert D. George, Chairman; Leslie G. Horne, Jr.; Marion S. Goodwin, Marc Bergeron, Richard Sliwoski  
JOINT BUILDING COMMITTEE (VOCATIONAL ADDITION) — Mayor Richard Green, Chairman; Leslie G. Horne, Jr.; Roland R. Roberge, Peter K. Howland, Stanley Kalishman, Bert D. George  
JOINT BUILDING COMMITTEE (McCLELLAND) — Bert D. George, Chairman; Leslie G. Horne, Jr.; Marc Bergeron, Richard Sliwoski, Richard Bickford, Raymond A. Lundborn

## PERSONNEL

SUPERINTENDENT OF SCHOOLS — Robert J. Bouchard  
ASSISTANT SUPERINTENDENT OF SCHOOLS — Dr. David S. Chick - resigned 8-13-87; George S. Cote - 8-31-87  
DIRECTOR OF PUPIL SERVICES — Diane Lurvey  
TRANSPORTATION COORDINATOR — Betty Veilleux  
DIRECTOR OF BUILDINGS, GROUNDS, AND MAINTENANCE — John Laverdiere  
ASSISTANT DIRECTOR OF BUILDINGS, GROUNDS, AND MAINTENANCE — Adelard (Joe) Breton  
DIRECTOR OF SCHOOL LUNCH — Helen Grenier  
SCHOOLS NURSES — Jacqueline Brennan, R.N.; Sharon Croft, R.N.; Joanne Clark, R.N.; Ann Moynihan, R.N.; Judy Boardman, R.N.  
SUPERVISING PRINCIPALS — Jake Collins - Spaulding High School; Paul Asbell - Spaulding Junior High School; Michael Hopkins - Allen School; Sally Riley - Chamberlain Street School; Arlene Welch - New East Rochester School; Richard Jenisch - McClelland School

## REPORT OF THE WELFARE DEPARTMENT 1987 - 1988

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

During the 1987-88 fiscal year the Welfare Department provided direct assistance to 185 families and 111 single persons. The average amount of time a case received assistance was 26.5 days. Client contacts for the year totalled \$3,119.00. During the 1987-88 period the relatively affordable housing and good employment situation in Rochester brought many indigent persons into the City looking for rents and jobs. Every effort was made to assist recipients in reaching the goal of becoming independent of City assistance as soon as possible by offering guidance in job searches, budgeting money and applying for assistance where appropriate from other agencies.

Expenditures for direct assistance were as follows:

Food .....	\$11,634.45
Fuel .....	1,238.17
Rent .....	43,771.22
Emergency Housing (Motels) .....	1,911.15
Public Service .....	3,439.60
Medical* .....	2,418.67
Dental .....	65.00
Bus Fare .....	259.50
Burials .....	1,000.00
Telephone .....	71.75
Miscellaneous .....	<u>469.99</u>
	\$66,279.50

\*\$1,001.12 of this amount was written for prescription medicines for cases where medicaid was pending and were billed to N.H. State Welfare when the medicaid became effective.

The Welfare Department took in reimbursements for assistance issued in amount of \$9,677.59.

Office expenses were budgeted at \$59,848.00. Total expenditures for office expenses were \$58,987.62. The City donated \$4,000.00 to the Community Action Program.

Through our Christmas Program in 1987 we were able to provide much needed items of winter clothing and toys for the children of our 25 neediest families. This was done with a "Wish Tree" set up in the lobby of City Hall, assistance from the Courier Santa and donations from organizations and individuals.

Again this year realization of the goal of effectively administering to those

in need in the most cost effective manner possible has been a team effort. I would like to express my thanks to the other two members of the Welfare Department - Judith Curran, Social Worker and Gail Bennett, Secretary.

Respectfully submitted,  
Jane F. Hervey  
Director of Welfare

**KPMG** Peat Marwick

CITY OF ROCHESTER, NEW HAMPSHIRE

General Purpose Financial Statements  
and Schedule

June 30, 1988

(With Independent Auditors' Report Thereon)

CITY OF ROCHESTER, NEW HAMPSHIRE

Annual Financial Report

June 30, 1988

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# **KPMG Peat Marwick**

Certified Public Accountants

**Peat Marwick Main & Co.**

PO Box 507 DTS  
One Hundred Middle Street  
Portland, ME 04112

Telephone 207 774 5871

Telecopier 207 774 1793

## Independent Auditors' Report

The Mayor and City Council  
City of Rochester, New Hampshire:

We have audited the general purpose financial statements of the City of Rochester, New Hampshire, as of and for the year ended June 30, 1988, as listed in the accompanying table of contents. These general purpose financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described more fully in note 5, the financial statements referred to above do not include the General Fixed Asset Group of Accounts, as required by generally accepted accounting principles.

In our opinion, except for the effects of the matter referred to in the third paragraph above, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the City of Rochester, New Hampshire at June 30, 1988 and the results of its operations and the changes in financial position of its proprietary fund types and similar trust funds for the year then ended, in conformity with generally accepted accounting principles.

As more fully described in note 11, the City changed its method of reporting for the school lunch program in the year ended June 30, 1988.

Our examination was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The additional information listed as schedule 1 in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the City of Rochester, New Hampshire. The information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Peat Marwick Main & Co.*

January 20, 1989

## CITY OF ROCHESTER, NEW HAMPSHIRE

## Combined Balance Sheet - All Fund Types and Account Group

June 30, 1988

with comparative totals for June 30, 1987

Assets and Other Debits	Fiduciary			Account Group		Totals (memorandum only) 1988	
	Governmental Fund Types			General Long-term Debt			
	Capital Projects	Special Revenue	Proprietary Fund Type Enterprise Fund	Trust Funds	Fund Types		
Cash and cash equivalents, including interest bearing deposits, of \$5,537,297 in 1988 and \$4,763,514 in 1987 (note 2)	-	5,349	200	13,942	-	3,557,265	
Investments, at cost (market value \$369,233 in 1988 and \$380,837 in 1987) (note 2)	-	-	-	324,837	-	324,837	
Receivables (net, where applicable) of allowances for estimated uncollectibles and abatements of \$50,300 in 1988 and \$12,300 in 1987); Taxes, including interest, penalties and liens (note 3)	723,996	-	785,594	-	-	723,996	
Accounts receivable	232,854	-	6,608	-	-	1,018,448	
Accrued interest	-	-	-	-	-	6,608	
Due from other governmental units (note 4)	589,427	1,750	210,981	1,857,595	-	2,659,753	
Due from other funds (note 9)	3,227,410	1,441,999	-	8,920	-	4,675,409	
Prepaid insurance	65,206	-	40,931	174,508	-	74,126	
Inventory	-	-	-	-	-	215,439	
Property, plant and equipment (net of accumulated depreciation) (note 5)	-	-	37,744,231	-	-	37,744,231	
Construction-in-progress (note 5)	-	-	356,227	-	-	356,227	
Amount to be provided for retirement of general long-term debt (note 6)	-	-	151,627	-	-	17,282,822	
Prepaid bond insurance (note 6)	-	-	4,169	-	-	5,729	
Other assets	1,560	-	-	-	-	-	
	\$ 8,378,227	1,449,749	257,261	41,033,071	345,387	17,282,822	
	=====	=====	=====	=====	=====	=====	
	\$ 8,378,227	1,449,749	257,261	41,033,071	345,387	17,282,822	
	=====	=====	=====	=====	=====	=====	

## CITY OF ROCHESTER, NEW HAMPSHIRE

## Combined Balance Sheet - All Fund Types and Account Group, Continued

	Governmental Fund Types			Proprietary Fund Type			Fiduciary Fund Types			Account Group		Totals (memorandum only) <u>1988</u>
	<u>General</u>	<u>Capital Projects</u>	<u>Special Revenue</u>	<u>Enterprise Fund</u>	<u>Enterprise Fund</u>	<u>Trust Funds</u>	<u>General Long-term Debt</u>	<u>Long-term Debt</u>	<u>Long-term Debt</u>	<u>General Long-term Debt</u>	<u>Long-term Debt</u>	
<b>Liabilities</b>												
Retainage payable	\$ 353,469	15,718	-	445,339	-	-	-	-	-	461,057	180,484	
Accounts payable	4,900,979	523,722	40,116	744,118	-	-	-	-	-	2,358,085		
Taxes collected in advance (note 3)	632,836	-	-	-	-	-	-	-	-	4,900,979	3,846,670	
Deferred tax revenues (note 3)	6,980	-	-	-	-	-	-	-	-	632,838	292,076	
Accrued payroll withholdings (note 16)	956,460	-	-	-	341,978	-	-	-	-	6,980	12,353	
Unexpended school Federal monies	-	-	-	-	-	-	-	-	-	1,298,438	1,054,779	
Due to other funds (note 9)	1,614,144	-	181,772	2,879,493	-	-	-	-	-	4,6824		
General obligation bond and notes payable (note 6)	-	-	-	21,448,928	-	-	17,282,822	-	-	38,731,750	30,858,990	
Bond anticipation notes payable	-	-	-	-	-	-	-	-	-	3,000,000	3,000,000	
Escrow deposits	<u>8,464,870</u>	<u>539,440</u>	<u>221,888</u>	<u>25,859,876</u>	<u>-</u>	<u>-</u>	<u>17,282,822</u>	<u>-</u>	<u>-</u>	<u>52,368,876</u>	<u>45,426,731</u>	
<b>Fund Equity</b>												
Contributed capital (note 8)	-	-	-	13,828,033	-	-	-	-	-	13,828,033	13,184,792	
Retained earnings	-	-	-	1,395,182	-	-	-	-	-	1,395,182	2,128,370	
Fund balances:												
Reserved for encumbrances	-	676,732	-	-	-	-	-	-	-	676,732	232,358	
Reserved for endowments	-	-	40,931	-	-	328,038	-	-	-	328,038	328,913	
Designated for subsequent years' expenditures	-	-	-	-	-	-	-	-	-	40,931	-	
Undesignated	<u>(86,643)</u>	<u>233,577</u>	<u>(15,528)</u>	<u>-</u>	<u>-</u>	<u>17,349</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>250,926</u>	<u>299,247</u>	
Total fund equity (deficit) (note 12)	<u>(86,643)</u>	<u>910,309</u>	<u>35,373</u>	<u>15,223,215</u>	<u>345,387</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(92,201)</u>	<u>750,049</u>	
Commitments and contingencies (notes 12, 13, 14 and 15)	<u>\$ 8,378,227</u>	<u>1,449,749</u>	<u>257,261</u>	<u>41,083,071</u>	<u>345,387</u>	<u>17,282,822</u>	<u>68,796,517</u>	<u>=</u>	<u>=</u>	<u>62,350,460</u>	<u>=====</u>	

See accompanying notes to general purpose financial statements.

## CITY OF ROCHESTER, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and  
Changes in Fund Balances - All Governmental Fund Types

Year ended June 30, 1988

	General	Governmental Fund Types	Total (memorandum only)
	General	Capital Projects	Special Revenue
Revenues:			
Taxes (note 3)	\$ 16,812,834	-	16,812,834
Intergovernmental	4,191,382	20,000	4,966,004
Miscellaneous	1,019,572	-	1,517,813
Donations	-	336,334	336,334
Total revenues	<u>22,023,788</u>	<u>356,334</u>	<u>23,612,985</u>
Expenditures:			
Current:			
General government	1,475,580	-	1,475,580
Education	12,733,459	-	12,733,459
County tax	1,429,482	-	1,429,482
Public works	1,073,581	-	1,073,581
Police	1,197,901	-	1,197,901
Fire	580,619	-	580,619
Public welfare	127,803	-	127,803
Public buildings	76,308	-	76,308
Library	184,853	-	184,853
District court	5,509	-	5,509
Ambulance	122,745	-	122,745
Street and traffic lights	192,309	-	192,309
Street and traffic lights	169,990	-	169,990
Abatements	48,273	-	48,273
School Lunch Program	-	-	785,282
Debt service	1,670,322	4,187,936	1,670,322
Capital projects	-	446,081	446,081
Community development	<u>21,088,734</u>	<u>4,187,936</u>	<u>26,508,033</u>
Total expenditures			
Other financing sources--proceeds from bond issue			
Excess (deficiency) revenues and other financing sources over expenditures	935,054	(1,377,581)	1,500
Fund balances (deficit), beginning of year	<u>(1,021,691)</u>	<u>2,287,890</u>	<u>33,873</u>
(restated note 11)			
Fund balances (deficit), end of year	<u>\$ (86,643)</u>	<u>919,309</u>	<u>35,373</u>

See accompanying notes to general purpose financial statements.

CITY OF ROCHESTER, NEW HAMPSHIRE  
 Statement of Revenues and Expenditures -  
 Budget and Actual - General Fund

Year ended June 30, 1988

	Revised budget	Actual	Variance = favorable (unfavorable)
<b>Revenues:</b>			
Taxes:			
Property, resident, and yield taxes			
(Net of veterans' credits) (note 3)	\$ 15,596,477	15,262,964	(333,513)
Automobile permits	1,200,000	1,549,870	349,870
Total taxes	<u>16,796,477</u>	<u>16,812,834</u>	<u>16,357</u>
Intergovernmental:			
School income			
State shared revenue	2,999,105	3,011,622	12,517
State highway aid subsidy	1,001,000	914,230	(86,770)
Total intergovernmental	<u>4,221,519</u>	<u>4,925,350</u>	<u>14,056</u>
Miscellaneous:			
Interest on investments	250,000	239,957	(10,043)
Police and charges for services	15,516	17,975	2,459
Cablevision	50,000	62,570	12,570
Clerk's fees and licenses	25,500	31,566	9,066
Interest and penalties on delinquent taxes	195,000	149,219	(46,781)
Other	474,535	516,285	41,750
Total miscellaneous	<u>1,010,251</u>	<u>1,019,572</u>	<u>9,021</u>
Total revenues	22,058,607	22,023,788	(34,819)

## CITY OF ROCHESTER, NEW HAMPSHIRE

Statement of Revenues and Expenditures -  
Budget and Actual - General Fund, Continued

	<u>Original budget</u>	<u>Additional appropriations/ revisions</u>	<u>Revised budget</u>	<u>Actual</u>	<u>Variance - favorable (unfavorable)</u>
<b>Expenditures:</b>					
Current:					
General government	\$ 1,774,018	399	1,774,417	1,475,808	298,609
Education	12,516,128	238,494	12,754,622	12,680,949	73,673
County tax	1,491,954	(62,472)	1,429,482	1,429,482	-
Public works	1,120,840	-	1,124,840	1,073,581	51,259
Police	1,217,710	1,766	1,219,481	1,197,901	21,580
Fire	635,235	-	635,235	580,619	54,616
Public welfare	243,848	-	243,848	127,803	116,045
Public buildings	86,345	-	86,345	76,308	10,037
Library	215,616	-	215,616	184,853	30,763
District court	7,383	-	7,383	5,309	1,874
Ambulance	122,745	-	122,745	122,745	-
Street and traffic lights	240,000	-	240,000	192,309	47,691
Recreation	183,538	5,180	188,718	169,762	18,956
Abatements	190,000	-	190,000	196,604	(6,604)
Debt service	<u>1,719,793</u>	<u>-</u>	<u>1,719,793</u>	<u>1,670,322</u>	<u>129,471</u>
Total expenditures	<u>\$ 21,769,158</u>	<u>183,367</u>	<u>21,952,525</u>	<u>21,184,555</u>	<u>767,970</u>
Excess of revenues and other financing sources over expenditures					
			\$ 106,082	839,233	733,151

See accompanying notes to general purpose financial statements.

## CITY OF ROCHESTER, NEW HAMPSHIRE

Combined Statement of Revenues, Expenses and Changes in  
Retained Earnings/Fund Balances - Proprietary Fund Type and Trust Funds

Year ended June 30, 1988

	Proprietary Fund Type	Fiduciary Fund Type	Total (memorandum only)
	Enterprise Funds	Trust Funds	
<b>Operating revenues:</b>			
Charges for services	\$ 2,410,450	-	2,410,450
Interest and dividends	29,873	31,832	61,705
Gain on sale of fixed assets	58,315	-	58,315
	<u>2,498,638</u>	<u>31,832</u>	<u>2,530,470</u>
<b>Operating expenses:</b>			
Labor	574,077	-	574,077
Supplies and equipment	140,744	-	140,744
Depreciation	742,733	-	742,733
Heat, light and power	245,327	-	245,327
Repairs	112,848	-	112,848
Employee benefits	114,743	-	114,743
Abatements	90,712	-	90,712
Other	131,779	2,546	134,325
Distribution to beneficiaries	-	27,397	27,397
Loss on sale of securities	-	876	876
	<u>2,152,963</u>	<u>30,819</u>	<u>2,183,782</u>
Operating income	345,675	1,013	346,688
Nonoperating revenue--interest	141,352	-	141,352
Nonoperating expenses--interest	<u>1,506,078</u>	<u>-</u>	<u>1,506,078</u>
Net income (loss)	(1,019,051)	1,013	(1,018,038)
Depreciation and amortization on assets acquired with contributions (note 8)	285,863	-	285,863
Retained earnings/fund balances, beginning of year	<u>2,128,370</u>	<u>344,374</u>	<u>2,472,744</u>
Retained earnings/fund balance, end of year	<u>\$ 1,395,182</u>	<u>345,387</u>	<u>1,740,569</u>

See accompanying notes to general purpose financial statements.

## CITY OF ROCHESTER, NEW HAMPSHIRE

Combined Statement of Changes in Financial Position -  
Proprietary Fund Type and Trust Funds

Year ended June 30, 1988

	<u>Proprietary Fund Type</u>	<u>Fiduciary Fund Type</u>	Total (memorandum only)
	<u>Enterprise Funds</u>	<u>Trust Funds</u>	
<b>Sources of working capital:</b>			
Net income (loss)	\$ (1,019,051)	1,013	(1,018,038)
Items not requiring (providing) working capital:			
Depreciation	742,733	-	742,733
Gain on sale of assets	(58,315)	-	(58,315)
Working capital provided by operations	(334,633)	1,013	(333,620)
Contributions to capital in aid of construction	929,104	-	929,104
Proceeds from bond issue	4,545,978	-	4,545,978
Proceeds from sale of assets	58,315	-	58,315
	<u>\$ 5,198,764</u>	<u>1,013</u>	<u>5,199,777</u>
<b>Uses of working capital:</b>			
Acquisition of property, plant and equipment	5,834,348	-	5,834,348
Retirement of debt	657,411	-	657,411
Construction in progress	356,227	-	356,227
Net increase (decrease) in working capital	(1,649,222)	1,013	(1,648,209)
	<u>\$ 5,198,764</u>	<u>1,013</u>	<u>5,199,777</u>
<b>Elements of net increase (decrease) in working capital:</b>			
Cash and cash equivalents	-	(122)	(122)
Investments	-	1,135	1,135
Accounts receivable	(209,378)	-	(209,378)
Due from other government units	(141,228)	-	(141,228)
Prepaid bond insurance	(8,920)	-	(8,919)
Inventory	53,440	-	53,440
Other assets	220	-	220
Retainage payable	(264,855)	-	(264,855)
Accounts payable	598,972	-	598,972
Accrued expenses	(78,732)	-	(78,732)
Due to other funds	(1,598,741)	-	(1,598,741)
Net increase (decrease) in working capital	<u>\$ (1,649,222)</u>	<u>1,013</u>	<u>(1,648,208)</u>

See accompanying notes to general purpose financial statements.

CITY OF ROCHESTER, NEW HAMPSHIRE

Notes to General Purpose Financial Statements

June 30, 1988

1. Summary of Significant Accounting Policies

The City of Rochester, New Hampshire was incorporated in 1891 under the laws of the State of New Hampshire. The City operates under a Council-Mayor form of government and provides the following services as authorized by its charter: public safety, public works, recreation, and education.

The accounting policies of the City of Rochester, New Hampshire conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The City's financial statements include the operations of all organizations for which the City Council exercises oversight responsibility. Oversight responsibility is demonstrated by financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters.

B. Basis of Presentation - Fund Accounting

The accounts of the City are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance/retained earnings, revenues, and expenditures/expenses. The various funds are summarized by type in the financial statements. The following fund types and account groups are used by the City:

Governmental Fund Types

Governmental Funds are those through which most governmental functions of the City are financed. The acquisition, use and balances of the City's expendable financial resources and the related liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination. The following are the City's governmental fund types.

(Continued)

## CITY OF ROCHESTER, NEW HAMPSHIRE

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Capital Projects Fund - Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by other funds).

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

### Proprietary Fund Types

Proprietary Funds are used to account for the City's ongoing activities which are similar to those often found in the private sector. The measurement focus is upon determination of net income.

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

### Fiduciary Fund Types

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds.

Trust Funds - Trust Funds include expendable and nonexpendable funds. Nonexpendable funds are accounted for and reported as proprietary funds since capital maintenance is critical. Reserved Fund Equity represents that portion of the Trusts which is legally restricted from expenditure. Expendable trust funds are immaterial and are recorded with nonexpendable trust funds.

### Account Group

An account group is used to establish accounting control and accountability for the City's general long-term debt.

General Long-term Debt Account Group - This group of accounts is established to account for all long-term debt of the City except that accounted for in the proprietary funds.

(Continued)

## CITY OF ROCHESTER, NEW HAMPSHIRE

### Basis of Accounting

The modified accrual basis of accounting is followed by the governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred, if measurable.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

Licenses and permits, charges for services, fines and forfeits, and miscellaneous revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

The accrual basis of accounting is used by proprietary funds and trust funds.

### Budgetary Accounting

The City utilizes a formal budgetary accounting system to control revenues and expenditures accounted for in the general fund. These budgets are established in accordance with the various laws which govern the City's operations.

The operating budget includes proposed expenditures and the means of financing them. Public hearings are conducted to obtain taxpayer comments. The budget is legally enacted through the passage of an ordinance. City management is authorized to transfer budgeted amounts between departments; however, any revisions that alter the total expenditures must be approved by the City Council.

All unexpended appropriations lapse at year end unless specific approval is granted to carry forward such amounts. Departmental expenditures may not exceed appropriations. Budget data as presented for these funds utilize the modified accrual basis of accounting.

(Continued)

CITY OF ROCHESTER, NEW HAMPSHIRE

The City employs certain accounting principles in its budgetary reporting that differ from generally accepted accounting principles. Those differences and their effect on the General Fund follow:

Statement of revenues and expenditure--budget and actual-- excess of revenues and other financing sources over expenditures	\$ 839,233
Teachers' salaries payable at June 30, 1988 accrued under generally accepted accounting principles	(844,043)
Teachers' salaries paid in 1988 accrued at June 30, 1987	791,533
Abatement recorded at June 30, 1987 under generally accepted accounting principles	<u>148,331</u>
Combined statement of revenues expenditures and changes in fund balance--excess of expenditures and other financing uses over revenues and other financing sources	\$ 935,054
	<u>=====</u>

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the Capital Projects Funds. Encumbrances outstanding at year end are reported as reservations of fund balances since they do not constitute expenditures or liabilities.

E. Inventories

Inventories are stated at the lower of cost (first-in, first-out method) or market. Purchases of inventory are recorded as assets when the related inventory items are acquired and as expenses when the related inventory items are used. Inventory on hand at year end is reported as an asset and in the Special Revenue Fund it is offset by a fund balance reserve.

F. Property, Plant and Equipment - Enterprise Fund

Property, plant and equipment owned by the enterprise fund is stated at cost. Interest costs are capitalized during a project's construction period. Depreciation on assets acquired through contributions is charged to contributed capital. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Structures	50 years
House services	25-50 years
Mains	40-100 years
Equipment	3-25 years
Water tanks	100 years
Sewer lines and pumping stations	50-75 years

(Continued)

CITY OF ROCHESTER, NEW HAMPSHIRE

G. Comparative Totals (Memorandum Only)

Comparative total data for the prior year have been presented in the accompanying combined balance sheet in order to provide an understanding of changes in the City's financial position. However, comparative data (i.e., presentation of prior year totals by fund type) have not been presented in each of the statements, since their inclusion would make the statements unduly complex and difficult to read.

The total data are the aggregate of the fund types and account groups. No consolidating or other eliminations were made in arriving at the totals; thus they do not present consolidated information.

H. Vacation and Sick Leave

Vacation leave expires at the end of each fiscal year. Accumulated sick leave of 50 to 90 days is paid to employees upon retirement after 10 years of service and attaining the age of 62. Accumulated sick leave is estimated to be immaterial.

I. Cash and Cash Equivalents and Investments

The City maintains separate deposit accounts for the general fund, trust funds and the special revenue fund. All deposits are held in federally insured depositories. Deposits in excess of federal depository insurance coverage are not secured by collateral. Any earnings on cash equivalents are credited to the general fund.

At June 30, 1988, the carrying amount of deposits totalled \$3,554,670 for all funds. The bank balances totalled \$2,652,019. The difference of \$902,651 is attributable to outstanding checks and deposits in transit. Of the bank balance, \$367,441 was covered by federal deposit insurance with the remaining balance uninsured and uncollateralized.

Investments include corporate stocks and bonds and obligations of U. S. agencies.

Cash equivalents include a certificate of deposit maturing on August 14, 1987 and deposits in money market accounts.

The City's investments, including cash equivalents, are categorized below considering insurance or securities held as collateral to give an indication of the level of risk assumed by the entity at year end. Category 1 includes investments that are insured or registered or for which the collateralizing securities are held by the City or its agent in the City's name. Category 2 includes uninsured and unregistered investments for which the collateralizing securities are held by the broker's or dealer's trust department or agent in the City's name. Category 3 includes uninsured and unregistered investments for which no collateralizing securities are held in the City's name by the broker or dealer, or by its trust department or agent.

(Continued)

CITY OF ROCHESTER, NEW HAMPSHIRE

Under the statutes of the State of New Hampshire, the City may invest excess funds in short-term obligations of the U. S. Government, in deposits with savings banks incorporated in the state, in certificates of deposit of state incorporated banks or national banks incorporated in New Hampshire or Massachusetts, or in other investments allowable for state incorporated banks.

General Fund	Category			Carrying amount	Market value
	1	2	3		
Certificates of deposit	\$ 100,000	-	900,000	1,000,000	1,000,000
Money market accounts	<u>300,000</u>	-	<u>2,220,544</u>	<u>2,520,544</u>	<u>2,520,544</u>
	<u>400,000</u>	-	<u>3,120,544</u>	<u>3,520,544</u>	<u>3,520,544</u>
<b>Trust Funds</b>					
Savings and money market accounts	13,328	-	-	13,328	13,328
Government obligations	-	-	99,214	99,214	103,731
Corporate obligations	-	-	126,989	126,989	122,696
Common stock	-	-	98,634	98,634	142,806
	<u>13,328</u>	<u>-</u>	<u>324,837</u>	<u>338,165</u>	<u>382,561</u>
	<u>\$ 413,328</u>	<u>-</u>	<u>3,445,381</u>	<u>3,858,709</u>	<u>3,903,105</u>
<b>3. Property Tax</b>					

The City's property tax was levied November 1 on the assessed value listed as of the prior April 1 for all real property located in the City. The last revaluation occurred in 1982. The net assessed value for the list of April 1, 1986, upon which the 1987/88 levy was based, was \$414,025,500 which was 46% of the estimated market value.

Taxes are due in two installments on July 1 and December 1 with interest assessed thereafter on balances remaining unpaid. Current tax collections for the period ended June 30, 1988 were approximately 94% of the tax levy.

(Continued)

CITY OF ROCHESTER, NEW HAMPSHIRE

Property taxes levied for the 1988 fiscal year are recorded as receivables. The receivables collected during the 1988 fiscal year and those collected through August 31, 1988 are recognized as revenues in the current year. Receivables, totalling \$632,838, estimated to be collectible subsequent to the sixty-day period are deferred revenues. Fiscal year 1989 taxes collected in advance totalling \$4,900,979 are also deferred. Prior year tax levies were recorded using the same principles.

Due From Other Governmental Units

Due from other governmental units in the Capital Projects Fund represents unclaimed portions of capital construction grants committed by various Federal and State agencies. The amount has been accrued to the extent that actual expenditures exceed reimbursement. The amount of \$589,427 in the General Fund consists of funds due from the State and Federal Government for highway subsidies, revenue sharing and education programs. The amount of \$1,857,595 in the enterprise fund is principally the state's share of the cost of the City's new waste water treatment facility which will be received as debt service reimbursement over the term of the related bonds. The balance in the special revenue fund represents unreimbursed expenditures under the Community Development Block Grant and School Lunch Programs.

Fixed Assets

The City does not maintain a record of its general fixed assets as required by generally accepted accounting principles applicable to governmental units. Expenditures for property and equipment incurred in the general fund are charged against departmental operations whenever such items are purchased. Fixed assets of the enterprise funds are recorded at cost.

A summary of the enterprise fund's property, plant and equipment at June 30, 1988 follows:

	Water fund	Sewer fund	Total
Structures and land	\$ 7,046,751	1,733,800	8,780,551
Land improvements	-	33,600	33,600
House services	573,378	-	573,378
Mains, pump stations and sewer lines	10,065,614	5,822,164	15,887,778
Equipment	2,839,446	224,904	3,064,350
Waste water treatment plant	-	12,253,801	12,253,801
Furniture and fixtures	-	25,000	25,000
Less accumulated depreciation	<u>20,525,189</u>	<u>20,093,269</u>	<u>40,618,458</u>
	<u>2,080,761</u>	<u>793,466</u>	<u>2,874,227</u>
	<u>=====</u>	<u>=====</u>	<u>=====</u>
	\$ 18,444,428	19,299,803	37,744,231
	<u>=====</u>	<u>=====</u>	<u>=====</u>

(Continued)

CITY OF ROCHESTER, NEW HAMPSHIRE

At June 30, 1988, construction in progress in the sewer fund consists of sewer lines being installed. Capital Projects at June 30, 1988 include miscellaneous projects throughout the City.

6. Long-term Debt

The following is a summary of debt transactions of the City for the year ended June 30, 1988:

	<u>General obligation</u>	<u>Enterprise funds</u>	<u>Total</u>
Debt payable at June 30, 1987	\$ 16,298,629	17,560,361	33,858,990
New bonds issued	5,454,021	4,545,978	10,000,000
Debt retired	(4,469,828)	(657,411)	(5,127,239)
Debt payable at June 30, 1988	\$ 17,282,822	21,448,928	38,731,750

A provision of the water bonds issued in fiscal 1987 requires that the City maintain insurance against default. The premium on that policy is reported as prepaid bond insurance in the enterprise fund and is being amortized over the life of the bond.

(Continued)

CITY OF ROCHESTER, NEW HAMPSHIRE

6. Long-term debt, Continued

Bonds and notes payable at June 30, 1988 are comprised of the following individual issues:

	Interest rate	Final maturity date	Annual serial payment	Amount issued	Balance at June 30, 1988
General obligation bonds:					
Fiscal year change bond #1	variable	3/01/92	variable	\$ 3,751,620	2,084,841
Fiscal year change bond #2	variable	11/01/97	variable	3,765,644	2,945,923
New high school and Allen School addition	7.50	9/01/04	165,000	4,965,000	2,805,000
Police, fire station and city hall repairs	7.50	9/01/04	40,000	1,100,000	595,000
Capital bond issue #2	8.60	7/15/94	variable	2,568,956	381,360
Capital bond issue #3	9.40	11/01/99	variable	2,893,000	1,893,069
Capital bond issue #4	7.445	11/19/95	variable	1,402,025	1,114,109
Capital bond issue #5	variable	10/01/07	variable	5,454,021	5,454,021
Total general obligation bonds payable				<u>23,404,266</u>	<u>17,273,322</u>
General obligation notes:					
Purchase Courier building	5.875	11/10/88	1,800	18,000	1,800
Salmon Falls road repairs	5.875	11/10/88	7,700	<u>77,000</u>	<u>7,700</u>
Total general obligation notes payable				<u>95,000</u>	<u>9,500</u>
Total debt				<u>23,499,266</u>	<u>17,282,822</u>

The City has a commitment from the State of New Hampshire to pay funds in the amount of \$2,023,700 for a portion of the school bonds. The funds will be received from the state as the bond payments come due. In addition, the City has a commitment to requiring the State of New Hampshire to provide funds of \$1,850,495 from the Water Supply and Pollution Control Commission to pay a portion of the Waste Water Treatment Plant bonds included in the City's sewer fund.

(Continued)

CITY OF ROCHESTER, NEW HAMPSHIRE

6. Long-term Debt. Continued

In addition to the general obligation debt exhibited above, the City of Rochester has a contingent liability against its full faith and credit on the enterprise fund debt listed below. The general credit of the municipality is obligated only to the extent that liens foreclosed against properties are insufficient to retire outstanding debt.

	Interest rate	Final maturity date	Annual serial payment	Amount issued	Balance at June 30, 1988
Enterprise fund notes:					
Land at Round Pond	5.875	11/10/88	2,250	\$ 22,500	<u>2,250</u>
Enterprise fund bonds:					
Fiscal year change bond #1	variable	3/01/92	variable	48,380	30,159
Fiscal year change bond #2	variable	11/01/97	variable	34,356	29,077
Capital bond issue #2	8.60	7/15/94	variable	115,044	88,640
Capital bond issue #3	9.04	11/01/99	variable	128,000	106,931
Capital bond issue #4	7.445	11/15/95	variable	20,000	15,892
Capital bond issue #5	variable	10/01/07	variable	4,515,979	4,545,979
Water Pollution Phase I	3.90	12/15/96	variable	3,000,000	1,900,000
Waste water treatment plant	variable	7/15/04	variable	2,270,000	1,925,000
Sewer capital improvement bond	8.164	11/15/05	variable	1,900,000	1,710,000
Water Bonds	7.04		variable	12,400,000	12,095,000
				<u>24,461,759</u>	<u>21,446,678</u>
Total debt (including current portion of \$919,963)				\$ 24,484,259	<u>21,448,928</u>

(Continued)

## CITY OF ROCHESTER, NEW HAMPSHIRE

Long-term Debt, Continued

The annual requirements to amortize debt outstanding as of June 30, 1988, including interest payments of \$26,014,712, are as follows:

<u>Year ending June 30,</u>	<u>General obligation</u>	<u>Enterprise fund</u>	<u>Total</u>
1989	\$ 2,912,175	2,468,986	5,381,161
1990	2,846,631	2,421,664	5,268,295
1991	2,790,832	2,377,578	5,168,410
1992	2,725,179	2,329,600	5,054,779
1993	1,963,683	2,278,882	4,242,565
1994 - 1998	8,392,776	10,577,931	18,970,707
1999 - 2003	3,561,650	8,857,103	12,418,753
Thereafter	<u>1,905,654</u>	<u>6,336,137</u>	<u>8,241,791</u>
	<u>\$ 27,098,580</u>	<u>37,647,881</u>	<u>64,746,461</u>
	<u>=====</u>	<u>=====</u>	<u>=====</u>

The City is subject to state law which limits debt outstanding to a percentage (depending on how funds will be used) of its last full state valuation. Debt incurred for state required sewerage systems and the fiscal year change bond are not subject to the limit. The following is a summary, by purpose, of the outstanding debt of the City at June 30, 1988 and related limitations.

	Percent of state assessed			
	Net debt outstanding	value of \$948,555,544	Statutory limit	Debt margin
School	\$ 5,711,967	7.00%	\$ 66,398,888	60,686,921
Water	16,140,747	10.00	94,855,555	78,714,808
All other	<u>6,540,091</u>	1.75	<u>16,599,722</u>	<u>10,059,631</u>
	<u>28,392,805</u>		<u>\$ 177,854,165</u>	<u>149,461,360</u>
	<u>=====</u>		<u>=====</u>	<u>=====</u>

Not Subject to  
Limitations:

Fiscal year change bond	5,090,000
Sewer	<u>5,248,945</u>
	<u>10,338,945</u>
	<u>\$ 38,731,750</u>
	<u>=====</u>

(Continued)

CITY OF ROCHESTER, NEW HAMPSHIRE

6. Long-term Debt, Continued

The general obligation debt of all local government units which provide services within the City's boundaries and which must be borne by properties in the City (commonly called overlapping debt), is summarized below:

<u>Units</u>	<u>Debt outstanding</u>	<u>Percentage applicable to the City</u>	<u>Overlapping debt</u>
City	\$ 17,282,822	100.00%	\$ 17,282,822
Water	16,169,511	100.00	16,169,511
Sewer	5,279,417	100.00	5,279,417
County	<u>4,358,280</u>	<u>23.31</u>	<u>1,015,915</u>
 Total	 <u>\$ 43,090,030</u>		 <u>\$ 39,747,665</u>

The above results in a ratio of City gross debt to June 30, 1988 assessed valuation of 9.4%; and a ratio of overlapping debt to June 30, 1988 assessed valuation of 9.6%.

The City Council has authorized an additional \$3,828,665 in debt for the 1989 capital budget which was unissued at June 30, 1988.

7. Defined Benefit Pension Plan

Substantially all full time employees of the City participate in the New Hampshire Retirement System, which is a contributory, cost sharing multiple employer Public Employee Retirement System. The City's payroll for employees covered by the System for the year ended June 30, 1988 was \$10,513,888, total City payroll for the year was \$10,622,736. The plan provides disability, death and retirement benefits to members and beneficiaries. The New Hampshire Retirement System is divided into two groups: Group I - employees and teachers, Group II - firefighters and police officers. The system's benefit retirement income for Group I members is integrated with social security coverage. Group II members are exempt from participation in social security.

Members with ten or more years of creditable service who terminate before qualifying for a retirement allowance are vested in a pro-rated pension at the normal retirement age. The benefit provisions are established by statute.

The Plan is an actuarial reserve system financed by contributions from the member, the state and local employers and investment experience. By statute, Group I members (employees, teachers) contribute 4.6% of gross earnings up to the social security taxable wage limit with 9.2% on the excess; Group II members (firefighters, police officers) contribute 9.3% of gross earnings. Contributions required to cover that amount of cost not met by the members' contributions is determined annually by the System's actuary. The state funds 35% of the employer cost for teachers, firefighters, and police officers employed by political subdivisions. The State does not participate in funding the employer cost of other political subdivision employees.

(Continued)

## CITY OF ROCHESTER, NEW HAMPSHIRE

For fiscal year ended June 30, 1988, total employer rates were 2.74% of member gross earnings on behalf of state and political subdivision employees; .65% on behalf of teachers of which .42% was paid by the direct employer and .23% by the State; 13.99% on behalf of firefighters of which 9.09% was paid by the direct employer and 4.9% by the State; and 7.07% on behalf of police officers of which 4.6% was paid by the direct employer and 2.47% by the State.

The amount of the actuarially determined contribution requirement for 1988 was \$188,684 which represents 1.80% of total covered payroll for the year. The total actuarially determined contribution requirements for all member entities is not available.

The pension benefit obligation which is the actuarial present value of credited projected benefits, is a standardized disclosure measure of the present value of pension benefits adjusted for the effects of projected salary increase and any step-rate benefits estimated to be payable in the future as a result of employee service to date. The total pension benefit obligation for the New Hampshire Retirement System at June 30, 1987 was \$798,307,185. Net assets available for those benefits were \$792,615,988.

Trend information gives an indication of the progress made in accumulating sufficient assets to pay benefits when due. Generally accepted accounting principles require the disclosure of certain trend information for ten years in the Public Employee Retirement System's financial statements. The financial statements of the New Hampshire Retirement System for the year ended June 30, 1987 include the required trend information for 1987 since that is the only year for which it is available.

### Contributed Capital

A summary of changes in contributed capital follows:

Contributed capital, beginning of year	\$ 13,184,792
Contributions	929,104
Depreciation on assets acquired with contributions	<u>285,863</u>
Contributed capital, end of year	\$ 13,828,033
	<u>=====</u>

### Due From (To) Other Funds

In an effort to maximize the use of its assets, the City processes all cash through the general fund and aggregates available funds for investment. The balances due from or to other funds represent the cash which the various funds have provided for investment or borrowed for their operations under this program.

(Continued)

## CITY OF ROCHESTER, NEW HAMPSHIRE

10. Enterprise Fund

On July 1, 1985, the City established a sewer fund to account for the operation of its sewage treatment facilities, and during fiscal 1986 it began charging users for services. The policy became effective in conjunction with the start-up of its new waste water treatment plant. The activities of the operation as well as those of the water fund are reported in the enterprise funds.

All users pay quarterly fees for sewer and water use based on volume. Segment information for the two funds follows:

<u>Segment information</u>	Sewer fund	Water fund
Operating revenue	\$ 569,976	1,928,662
Depreciation	328,478	414,255
Operating income (loss)	(306,489)	652,164
Net income (loss)	(570,743)	(448,308)
Current capital contributions	823,372	105,732
Property, plant and equipment--additions	3,373,154	2,817,421
Net working capital	257,035	(3,182,396)
Total assets	21,491,993	19,591,078
Bonds and other long-term liabilities	5,279,417	16,169,511
Retained earnings (deficit)	(518,701)	1,913,883
Total equity	12,500,823	2,722,392

11. Fund Balance-Special Revenue Fund

Prior to July 1, 1987, operations of the school lunch program were reported in the City's General Fund and the net results had been recorded as a liability. With increasing levels of activity the City has determined that the program's operations are more appropriately accounted for and reported as a Special Revenue Fund, consequently, the Special Revenue Fund's fund balance at July 1, 1987 was restated to reflect the change. The effect of the change was to increase the beginning fund balance in the special revenue fund by \$31,283.

12. Fund Deficits

The deficit reported in the general fund results from the City's policy of raising tax revenue based on a budgetary basis surplus balance which, as described in note 1, differs from fund balance reported under generally accepted accounting principles. The effect of amounts considered part of prior year surplus available for appropriation on the budgetary basis which were not considered part of fund balance as reported under generally accepted accounting principles for the year ended June 30, 1988 follows:

General fund

Undesignated fund balance--budgetary basis	\$ 1,390,237
Deferred tax revenue	(632,837)
Accrued teacher salaries	<u>(844,043)</u>
Undesignated fund balance--GAAP basis	\$ (86,643)

(Continued)

CITY OF ROCHESTER, NEW HAMPSHIRE

The City anticipates funding the deficit through future tax revenues.

The capital projects fund balance includes deficits:

Downtown revitalization	\$ 35,910
Sidewalks	8,918
Paving	26,757
Library security system	3,073
Oil tank replacement	2,965

The City anticipates funding those deficits with bond proceeds.

13. Contingent Liabilities

The City participates in a number of Federally-assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The audits of these programs for or including the year ended June 30, 1988, have not yet been completed. Accordingly, the City's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

14. Litigation

There are various suits and claims pending against the City which arise in the normal course of the City's activities. In the opinion of counsel and City management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the City.

15. Commitments

At June 30, 1988, the City had outstanding commitments of \$918,820 related to the water works improvement project. The project is estimated to cost approximately \$12,400,000, which is being funded by long-term bonds which will be repaid by user charges.

16. Accrued Teacher Salaries

Accrued expenses reported in the General Fund represent teachers' salaries which are to be paid throughout the summer and the school department payroll for the last week of June. Generally accepted accounting principles require that teachers' salaries be accrued at the end of the fiscal year, N.H. RSA 21 - J:17 states that any community that budgets on a July 1 to June 30 basis shall be permitted to budget teacher salaries on the same basis. The City has chosen to budget teachers' salaries on a July 1 to June 30 basis, therefore, as more fully explained in note 1D, budgetary reporting of teachers' salaries for the year ended June 30, 1988 differs from that reported under generally accepted accounting principles by the amount due to be paid during July and August.

## CITY OF ROCHESTER, NEW HAMPSHIRE

## Assessed Valuation, Commitment and Collections

Year ended June 30, 1988

	<u>Valuation</u>	Tax rate (dollars per thousand)	<u>Commitment</u>
Real property	\$ 414,025,500	37.84	15,666,725
Supplemental taxes (net)			48,452
			<u>15,715,177</u>
Less:			
Veterans' exemption		126,700	
Cash collections		14,941,299	
Taxes abated		45,041	
			<u>15,113,040</u>
1987 taxes uncollected at June 30, 1988			\$ 602,137
			<u>                </u>



